

HERITAGE PINES

COMMUNITY DEVELOPMENT DISTRICT

February 20, 2024

BOARD OF SUPERVISORS REGULAR MEETING AGENDA

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

Heritage Pines Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-free: (877) 276-0889

February 13, 2024

Board of Supervisors
Heritage Pines Community Development District

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| <p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p> |
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Dear Board Members:

The Board of Supervisors of the Heritage Pines Community Development District will hold a Regular Meeting on February 20, 2024 at 2:00 p.m., in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667. The agenda is as follows:


1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Comments: Agenda Items *[3 minutes per person]*
4. Update: Operations Activities
5. Consideration of Resolution 2024-01 Implementing Section 190.006(3), Florida Statutes, and Requesting that the Pasco County Supervisor of Elections Begin Conducting the District's General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date
6. Update: Required Ethics Training and Form 1 Disclosure Filing
7. Consideration of Resolution 2024-02, Relating to the Amendment of the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; and Providing for an Effective Date
8. Acceptance of Unaudited Financial Statements as of December 31, 2023
9. Approval of December 5, 2023 Regular Meeting Minutes
 - To Do Action Items List
10. Staff Reports
 - A. District Counsel: *Straley Robin Vericker, P.A.*

- B. District Engineer: *Stroud Engineering Consultants*
- C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: April 16, 2024 at 2:00 PM
 - QUORUM CHECK

| | | | | |
|--------|----------------------|------------------------------------|--------------------------------|-----------------------------|
| SEAT 1 | ARTHUR RHODES | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| SEAT 2 | JANICE BENEDETTI | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| SEAT 3 | MICHAEL WALSH | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| SEAT 4 | KATHLEEN F. LONERGAN | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |
| SEAT 5 | CAROL E. VAUGHAN | <input type="checkbox"/> IN PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> NO |

- 11. Audience Comments: Non-Agenda Items [*3 minutes per person*]
- 12. Supervisors' Requests
- 13. Adjournment

If you have any questions or comments, please contact me directly at (239) 464-7114.

Sincerely,

 Chesley E. Adams, Jr.
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 229 774 8903

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

5

RESOLUTION 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), FLORIDA STATUTES, AND REQUESTING THAT THE PASCO COUNTY SUPERVISOR OF ELECTIONS BEGIN CONDUCTING THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FOR THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Heritage Pines Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of Heritage Pines Community Development District ("Board") seeks to implement section 190.006(3), Florida Statutes, and to instruct the Pasco County Supervisor of Elections ("Supervisor") to conduct the District's General Elections ("General Election").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT:

1. **GENERAL ELECTION SEATS.** Seat 1, currently held by Arthur Rhodes, Seat 2, currently held by Janice Bendetti, and Seat 3, currently held by Michael Walsh, are scheduled for the General Election in November 2024. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year, and for each subsequent election year.

2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Pasco County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

3. **COMPENSATION.** Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.

5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election in November 2024, and for each subsequent General Election unless otherwise directed by the District's Manager. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 20TH DAY OF FEBRUARY, 2024.

**HERITAGE PINES COMMUNITY DEVELOPMENT
DISTRICT**

CHAIR/VICE CHAIR, BOARD OF SUPERVISORS

ATTEST:

SECRETARY/ASSISTANT SECRETARY

NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE
HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Heritage Pines Community Development District will commence at noon on June 10, 2024, and close at noon on June 14, 2024. Candidates must qualify for the office of Supervisor with the Pasco County Supervisor of Elections located at the East Pasco Government Center, 14236 6th Street, Room 200, Dade City, Florida 33523-3411 (352) 521-4302. All candidates shall qualify for individual seats in accordance with Section 99.061, Florida Statutes, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Pasco County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Heritage Pines Community Development District has three (3) seats up for election, specifically seats 1, 2 and 3. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 5, 2024, in the manner prescribed by law for general elections.

For additional information, please contact the Pasco County Supervisor of Elections.

District Manager
Heritage Pines Community Development District

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

6

MEMORANDUM

To: Board of Supervisors
From: District Counsel
Date: January 1, 2024
Subject: Ethics Training Requirements

Beginning January 1, 2024, all Board Supervisors of Florida Community Development Districts will be required to complete four (4) hours of Ethics training each year. The four (4) hours must be allocated to the following categories: two (2) hours of Ethics Law, one (1) hour of Sunshine Law, and one (1) hour of Public Records law.

This training may be completed online, and the four (4) hours do not have to be completed all at once. The Florida Commission on Ethics (“COE”) has compiled a list of resources for this training. An overview of the resources are described below, and links to the resources are included in this memo.

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the Ethics training requirements. At this time, there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

Free Training Options

The Florida Commission on Ethics’ (“COE”) website has several free online resources and links to resources that Supervisors can access to complete the training requirements. Navigate to that page here: [Florida Commission on Ethics Training](https://ethics.state.fl.us/Training/Training.aspx).¹ Please note that the COE only provides free training for the two (2) hour Ethics portion of the annual training. However, the COE does provide links to free outside resources to complete the Sunshine and Public Records portion of the training. These links are included in this memorandum below for your ease of reference.

¹ <https://ethics.state.fl.us/Training/Training.aspx>

Free Ethics Law Training

The COE provides several videos for Ethics training, none of which are exactly two (2) hours in length. Please ensure you complete 120 minutes of Ethics training when choosing a combination of the below.

State Ethics Laws for Constitutional Officers & Elected Municipal Officers (100 minutes)

Click here: [Kinetic Ethics](#)

Business and Employment Conflicts and Post-Public-Service (56 minutes) Restriction

Click here: [Business and Employment Conflicts](#)

Gifts (50 minutes)

Click here: [Ethics Laws Governing Acceptance of Gifts](#)

Voting Conflicts - Local Officers (58 minutes)¹

Click here: [Voting Vertigo](#)

Free Sunshine/Public Records Law Training

The Office of the Attorney General provides a two (2) hour online training course (audio only) that meets the requirements of the Sunshine Law and Public Records Law portion of Supervisors' annual training.

Click here to access: [Public Meeting and Public Records Law](#)

Other Training Options

4- Hour Course

Some courses will provide a certificate upon completion (not required), like the one found from the Florida State University, Florida Institute of Government, linked here: [4-Hour Ethics Course](#). This course meets all the ethics training requirements for the year, including Sunshine Law and Public Records training. This course is currently \$79.00

CLE Course

The COE's website includes a link to the Florida Bar's Continuing Legal Education online tutorial which also meets all the Ethics training requirements. However, this is a CLE course designed more specifically for attorneys. The 5 hours 18 minutes' long course exceeds the 4-hour requirement and its cost is significantly higher than the 4-Hour Ethics course provided by the Florida State University. The course is currently \$325.00. To access this course, click here: [Sunshine Law, Public Records and Ethics for Public Officers and Public Employees](#).

If you have any questions, please do not hesitate to contact me.

HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT

7

RESOLUTION 2024-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE AMENDMENT OF THE GENERAL FUND PORTION OF THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on July 19, 2022, the Board of Supervisors (“Board”) of the Heritage Pines Community Development District (“District”), adopted a Budget for Fiscal Year 2022/2023; and

WHEREAS, the Board desires to amend the previously adopted budget for Fiscal Year 2022/2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Fiscal Year 2022/2023 Budget is hereby amended in accordance with Exhibit “A” attached hereto; and

Section 2. This resolution shall become effective immediately upon its adoption, and be reflected in the monthly and Fiscal Year End September 30, 2023 Financial Statements and Audit Report of the District.

PASSED AND ADOPTED this 20th day of February, 2024.

ATTEST:

**HERITAGE PINES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

EXHIBIT "A"

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
AMENDED BUDGET
FISCAL YEAR 2023
EFFECTIVE NOVEMBER 30, 2023**

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
AMENDED BUDGET
FISCAL YEAR 2023
EFFECTIVE NOVEMBER 30, 2023**

| | FY 2023 Actual | Adopted Budget | Budget to Actual Variance | Proposed amendment Increase/ (Decrease) | FY 2023 Amended Budget |
|--|-------------------|-------------------|---------------------------------|--|------------------------------|
| REVENUES | | | | | |
| Assessment levy | \$ 283,693 | \$ 282,722 | \$ (971) | \$ 971 | \$ 283,693 |
| Interest & miscellaneous | 463 | 1,000 | 537 | (537) | 463 |
| Total revenues | <u>284,156</u> | <u>283,722</u> | <u>(434)</u> | <u>434</u> | <u>284,156</u> |
| EXPENDITURES | | | | | |
| Professional & administrative fees | | | | | |
| Supervisors | 7,535 | 7,000 | (535) | 535 | 7,535 |
| Management | 32,450 | 32,450 | - | - | 32,450 |
| Legal | 2,734 | 1,000 | (1,734) | 1,734 | 2,734 |
| Engineering | 3,877 | 5,000 | 1,123 | (1,123) | 3,877 |
| Audit | 7,950 | 7,500 | (450) | 450 | 7,950 |
| Assessment roll preparation | 7,210 | 7,210 | - | - | 7,210 |
| Trustee fees | - | 4,337 | 4,337 | (4,337) | - |
| Telephone | 150 | 150 | - | - | 150 |
| Rentals and leases | 1,860 | 1,860 | - | - | 1,860 |
| Postage | 838 | 1,000 | 162 | (162) | 838 |
| Printing & binding | 1,030 | 1,030 | - | - | 1,030 |
| Legal advertising | 208 | 350 | 142 | (142) | 208 |
| Annual district filing fee | 175 | 175 | - | - | 175 |
| Insurance | 8,318 | 8,205 | (113) | 113 | 8,318 |
| Contingencies | 938 | 1,000 | 62 | 19,938 | 20,938 |
| ADA website compliance | 210 | 210 | - | - | 210 |
| Website | 705 | 705 | - | - | 705 |
| Total Professional & Administrative Fees | <u>76,188</u> | <u>79,182</u> | <u>2,994</u> | <u>17,006</u> | <u>96,188</u> |
| Operations and maintenance | | | | | |
| Electricity - street lighting | 22,827 | 22,500 | (327) | 327 | 22,827 |
| Retention pond mowing/weed control | 111,880 | 115,000 | 3,120 | (3,120) | 111,880 |
| Irrigation water | 25,341 | 15,000 | (10,341) | 10,341 | 25,341 |
| Contingencies | 1,553 | 1,000 | (553) | 553 | 1,553 |
| Aquatic weed control | 23,157 | 20,000 | (3,157) | 3,157 | 23,157 |
| Dry retention pond refurbishment/planting | 75,130 | 50,000 | (25,130) | 25,130 | 75,130 |
| Total operations and maintenance | <u>259,888</u> | <u>223,500</u> | <u>(36,388)</u> | <u>36,388</u> | <u>259,888</u> |
| EXPENDITURES (continued) | | | | | |
| Other fees and charges | | | | | |
| Property appraiser | 150 | 150 | - | - | 150 |
| Tax collector | 4,690 | 5,890 | 1,200 | (1,200) | 4,690 |
| Total other fees and charges | <u>4,840</u> | <u>6,040</u> | <u>1,200</u> | <u>(1,200)</u> | <u>4,840</u> |
| Total expenditures | <u>340,916</u> | <u>308,722</u> | <u>(32,194)</u> | <u>52,194</u> | <u>360,916</u> |
| Excess/(deficiency) of revenues over/(under) expenditures | (56,760) | (25,000) | 31,760 | (51,760) | (76,760) |
| Fund balance - beginning | 510,196 | 466,744 | (43,452) | 43,452 | 510,196 |
| Fund balance - ending | | | | | |
| Committed | | | | | |
| Disaster recovery | 175,000 | 175,000 | - | - | 175,000 |
| Future mower replacement | 70,000 | 70,000 | - | - | 70,000 |
| Working capital | 150,000 | 150,000 | - | - | 150,000 |
| Unassigned | 58,436 | 46,744 | (11,692) | 11,692 | 58,436 |
| Fund balance - ending | <u>\$ 453,436</u> | <u>\$ 441,744</u> | <u>\$ (11,692)</u> | <u>\$ (8,308)</u> | <u>\$ 433,436</u> |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
DECEMBER 31,2023**

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2023**

| | Major Funds | Total Governmental Funds |
|---------------------------------------|-------------|--------------------------------|
| | General | |
| ASSETS | | |
| Cash - SunTrust - 5304 | \$ 622,866 | \$ 622,866 |
| SBA | | |
| Operating A | 825 | 825 |
| Reserve A | 2,012 | 2,012 |
| Utility deposit | 14,717 | 14,717 |
| Undeposited funds | 832 | 832 |
| Total assets | \$ 641,252 | \$ 641,252 |
| LIABILITIES & FUND BALANCE | | |
| Liabilities | | |
| Total liabilities | \$ - | \$ - |
| Fund balance | | |
| Committed | | |
| Disaster recovery | 175,000 | 175,000 |
| Future mower replacement | 70,000 | 70,000 |
| Working capital | 150,000 | 150,000 |
| Unassigned | 246,252 | 246,252 |
| Total fund balance | 641,252 | 641,252 |
| Total liabilities and fund balance | \$ 641,252 | \$ 641,252 |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
UNRECONCILED GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2023**

| | October | November | December | January | February | March | April | May | June | July | August | September | Year to Date | Budget | % of Budget |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|------------|-------------|
| REVENUES | | | | | | | | | | | | | | | |
| Assessment levy | \$ - | \$ 161,218 | \$ 96,902 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 258,120 | \$ 282,564 | 91% |
| Interest & miscellaneous | 17 | 17 | 850 | - | - | - | - | - | - | - | - | - | 884 | 1,000 | 88% |
| Total revenues | 17 | 161,235 | 97,752 | - | - | - | - | - | - | - | - | - | 259,004 | 283,564 | 91% |
| EXPENDITURES | | | | | | | | | | | | | | | |
| Professional & administrative fees | | | | | | | | | | | | | | | |
| Supervisors | - | - | 2,153 | - | - | - | - | - | - | - | - | - | 2,153 | 7,000 | 31% |
| Management | 2,704 | 2,704 | 2,704 | - | - | - | - | - | - | - | - | - | 8,112 | 32,450 | 25% |
| Legal | - | - | 92 | - | - | - | - | - | - | - | - | - | 92 | 1,000 | 9% |
| Engineering | - | - | 339 | - | - | - | - | - | - | - | - | - | 339 | 5,000 | 7% |
| Audit | - | - | - | - | - | - | - | - | - | - | - | - | - | 7,500 | 0% |
| Assessment roll preparation | 601 | 601 | 601 | - | - | - | - | - | - | - | - | - | 1,803 | 7,210 | 25% |
| Trustee fees | - | - | - | - | - | - | - | - | - | - | - | - | - | 4,337 | 0% |
| Telephone | 12 | 12 | 12 | - | - | - | - | - | - | - | - | - | 37 | 150 | 25% |
| Rentals and leases | 155 | 155 | 155 | - | - | - | - | - | - | - | - | - | 465 | 1,860 | 25% |
| Postage | - | 132 | 124 | - | - | - | - | - | - | - | - | - | 256 | 1,000 | 26% |
| Printing & binding | 86 | 86 | 86 | - | - | - | - | - | - | - | - | - | 258 | 1,030 | 25% |
| Legal advertising | 156 | - | - | - | - | - | - | - | - | - | - | - | 156 | 350 | 45% |
| Annual district filing fee | 175 | - | - | - | - | - | - | - | - | - | - | - | 175 | 175 | 100% |
| Insurance | 8,839 | - | - | - | - | - | - | - | - | - | - | - | 8,839 | 8,800 | 100% |
| Contingencies | 59 | 17 | 17 | - | - | - | - | - | - | - | - | - | 93 | 1,000 | 9% |
| ADA website compliance | 210 | - | - | - | - | - | - | - | - | - | - | - | 210 | 210 | 100% |
| Website | - | - | - | - | - | - | - | - | - | - | - | - | - | 705 | 0% |
| Total professional and administrative fees | 12,997 | 3,707 | 6,283 | - | - | - | - | - | - | - | - | - | 22,988 | 79,777 | 29% |
| Operations and maintenance | | | | | | | | | | | | | | | |
| Electricity - street lighting | - | 1,952 | 1,952 | - | - | - | - | - | - | - | - | - | 3,904 | 22,500 | 17% |
| Retention pond mowing/weed control | - | 10,750 | 10,750 | - | - | - | - | - | - | - | - | - | 21,500 | 129,000 | 17% |
| Irrigation water | - | 2,659 | 3,200 | - | - | - | - | - | - | - | - | - | 5,858 | 15,000 | 39% |
| Contingencies | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 | 0% |
| Aquatic weed control | 1,586 | 1,586 | 1,586 | - | - | - | - | - | - | - | - | - | 4,758 | 20,000 | 24% |
| Dry retention pond refurbishment/planting | 800 | 6,222 | - | - | - | - | - | - | - | - | - | - | 7,022 | 36,000 | 20% |
| Total operations and maintenance | 2,386 | 23,169 | 17,488 | - | - | - | - | - | - | - | - | - | 43,042 | 223,500 | 19% |
| EXPENDITURES (continued) | | | | | | | | | | | | | | | |
| Other fees and charges | | | | | | | | | | | | | | | |
| Property appraiser | - | - | - | - | - | - | - | - | - | - | - | - | - | 150 | 0% |
| Tax collector | - | 3,224 | 1,933 | - | - | - | - | - | - | - | - | - | 5,157 | 5,887 | 88% |
| Total other fees and charges | - | 3,224 | 1,933 | - | - | - | - | - | - | - | - | - | 5,157 | 6,037 | 85% |
| Total expenditures | 15,383 | 30,100 | 25,704 | - | - | - | - | - | - | - | - | - | 71,187 | 309,314 | 23% |
| Excess/(deficiency) of revenues over/(under) expenditures | (15,366) | 131,135 | 72,048 | - | - | - | - | - | - | - | - | - | 187,817 | (25,750) | |
| Fund balance - beginning | 453,435 | 438,069 | 569,204 | 641,252 | 641,252 | 641,252 | 641,252 | 641,252 | 641,252 | 641,252 | 641,252 | 641,252 | 453,435 | 484,632 | |
| Fund balance - ending | | | | | | | | | | | | | | | |
| Committed | | | | | | | | | | | | | | | |
| Disaster recovery | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | |
| Future mower replacement | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | |
| Working capital | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | |
| Unassigned | 43,069 | 174,204 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 246,252 | 63,882 | |
| Fund balance - ending | \$ 438,069 | \$ 569,204 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 641,252 | \$ 458,882 | |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL LEDGER
AS OF
DECEMBER 2023**

**Heritage Pines CDD
General Ledger
As of December 31, 2023**

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|---|------------|------|------|-------------------------------------|------------|------------|-------------|
| 101.002 · Suntrust Checking-5304 - NEW | | | | | | | 519,165.71 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | 5.16 | | 519,170.87 |
| General Journal | 12/01/2023 | 3030 | | TAX COLLECTION | 32,496.84 | | 551,667.71 |
| General Journal | 12/07/2023 | 3031 | | TAX COLLECTION | 78,503.27 | | 630,170.98 |
| General Journal | 12/11/2023 | 3032 | | Accounts Payable 12/07/2023 | | 21,600.95 | 608,570.03 |
| General Journal | 12/12/2023 | 3029 | | BOARD MEETING - 10/17/23 & 12/05/23 | | 1,847.00 | 606,723.03 |
| General Journal | 12/12/2023 | 3029 | | BOARD MEETING - 10/17/23 & 12/05/23 | | 306.00 | 606,417.03 |
| General Journal | 12/14/2023 | 3032 | | TAX COLLECTION | 6,562.47 | | 612,979.50 |
| General Journal | 12/21/2023 | 3029 | | ACCOUNT ANALYSIS FEE | | 16.65 | 612,962.85 |
| General Journal | 12/29/2023 | 3033 | | TAX COLLECTION | 4,900.12 | | 617,862.97 |
| General Journal | 12/31/2023 | 3034 | | TAX COLLECTION | 4,755.25 | | 622,618.22 |
| General Journal | 12/31/2023 | 3035 | | TAX COLLECTION | 247.51 | | 622,865.73 |
| Total 101.002 · Suntrust Checking-5304 - NEW | | | | | 127,470.62 | 23,770.60 | 622,865.73 |
| 151.000 · Investments | | | | | | | 2,823.97 |
| 151.001 · SBA-Operating A Account | | | | | | | 821.54 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | 3.91 | | 825.45 |
| Total 151.001 · SBA-Operating A Account | | | | | 3.91 | 0.00 | 825.45 |
| 151.101 · SBA - Reserve A Account | | | | | | | 2,002.43 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | 9.53 | | 2,011.96 |
| Total 151.101 · SBA - Reserve A Account | | | | | 9.53 | 0.00 | 2,011.96 |
| Total 151.000 · Investments | | | | | 13.44 | 0.00 | 2,837.41 |
| 1299 · Undeposited Funds | | | | | | | 32,496.84 |
| General Journal | 12/01/2023 | 3031 | | TAX COLLECTION | 78,503.27 | | 111,000.11 |
| General Journal | 12/01/2023 | 3030 | | TAX COLLECTION | | 32,496.84 | 78,503.27 |
| General Journal | 12/07/2023 | 3031 | | TAX COLLECTION | | 78,503.27 | 0.00 |
| General Journal | 12/08/2023 | 3033 | | TAX COLLECTION | 6,562.47 | | 6,562.47 |
| General Journal | 12/14/2023 | 3032 | | TAX COLLECTION | | 6,562.47 | 0.00 |
| General Journal | 12/20/2023 | 3035 | | TAX COLLECTION | 4,900.12 | | 4,900.12 |
| General Journal | 12/28/2023 | 3034 | | CAPITAL CREDIT REFUND - WITHLACO... | 831.55 | | 5,731.67 |
| General Journal | 12/29/2023 | 3033 | | TAX COLLECTION | | 4,900.12 | 831.55 |
| Total 1299 · Undeposited Funds | | | | | 90,797.41 | 122,462.70 | 831.55 |
| 156.100 · Utility Deposit | | | | | | | 14,716.80 |
| Total 156.100 · Utility Deposit | | | | | | | 14,716.80 |
| 202.000 · Accounts Payable - Year End | | | | | | | 0.00 |
| General Journal | 12/07/2023 | 3028 | | Accounts Payable 12/07/2023 | | 21,600.95 | -21,600.95 |
| General Journal | 12/11/2023 | 3032 | | Accounts Payable 12/07/2023 | 21,600.95 | | 0.00 |
| Total 202.000 · Accounts Payable - Year End | | | | | 21,600.95 | 21,600.95 | 0.00 |
| 271.000 · Unreserved Fund Balance | | | | | | | 43,724.92 |
| Total 271.000 · Unreserved Fund Balance | | | | | | | 43,724.92 |
| 271.100 · Reserved Fund Balance | | | | | | | -83,000.00 |
| Total 271.100 · Reserved Fund Balance | | | | | | | -83,000.00 |
| 3900 · Retained Earnings | | | | | | | -414,160.01 |
| Total 3900 · Retained Earnings | | | | | | | -414,160.01 |

**Heritage Pines CDD
General Ledger
As of December 31, 2023**

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|---|------------|-----------|----------------------------------|-------------------------------------|----------|-----------|-------------|
| 361.000 · Interest Income | | | | | | | -33.89 |
| 361.100 · Interest Income - Surplus Acct | | | | | | | -33.89 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | | 9.53 | -43.42 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | | 3.91 | -47.33 |
| General Journal | 12/01/2023 | 3029 | | INTEREST INCOME | | 5.16 | -52.49 |
| Total 361.100 · Interest Income - Surplus Acct | | | | | 0.00 | 18.60 | -52.49 |
| Total 361.000 · Interest Income | | | | | 0.00 | 18.60 | -52.49 |
| 363.100 · Assessment Levy | | | | | | | -161,218.18 |
| General Journal | 12/01/2023 | 3031 | | TAX COLLECTION | | 78,503.27 | -239,721.45 |
| General Journal | 12/01/2023 | 3031 | | TAX COLLECTOR FEE | | 1,602.11 | -241,323.56 |
| General Journal | 12/08/2023 | 3033 | | TAX COLLECTION | | 6,562.47 | -247,886.03 |
| General Journal | 12/08/2023 | 3033 | | TAX COLLECTOR FEE | | 133.93 | -248,019.96 |
| General Journal | 12/20/2023 | 3035 | | TAX COLLECTION | | 4,900.12 | -252,920.08 |
| General Journal | 12/20/2023 | 3035 | | TAX COLLECTOR FEE | | 100.00 | -253,020.08 |
| General Journal | 12/31/2023 | 3034 | | TAX COLLECTION | | 4,755.25 | -257,775.33 |
| General Journal | 12/31/2023 | 3034 | | TAX COLLECTOR FEE | | 97.05 | -257,872.38 |
| General Journal | 12/31/2023 | 3035 | | TAX COLLECTION | | 247.51 | -258,119.89 |
| Total 363.100 · Assessment Levy | | | | | 0.00 | 96,901.71 | -258,119.89 |
| 369.100 · Misc. Income | | | | | | | 0.00 |
| General Journal | 12/28/2023 | 3034 | | CAPITAL CREDIT REFUND - WITHLACO... | | 831.55 | -831.55 |
| Total 369.100 · Misc. Income | | | | | 0.00 | 831.55 | -831.55 |
| 511.000 · Legislative | | | | | | | 0.00 |
| 511.110 · Supervisor's Fees | | | | | | | 0.00 |
| General Journal | 12/12/2023 | 3029 | | BOARD MEETING - 10/17/23 & 12/05/23 | 306.00 | | 306.00 |
| Check | 12/12/2023 | DD | MICHAEL V. WALSH | BOARD MEETING - 10/17/23 & 12/05/23 | 369.40 | | 675.40 |
| Check | 12/12/2023 | DD | KATHLEEN LONERGAN | BOARD MEETING - 10/17/23 & 12/05/23 | 369.40 | | 1,044.80 |
| Check | 12/12/2023 | DD | ARTHUR RHODES | BOARD MEETING - 10/17/23 & 12/05/23 | 369.40 | | 1,414.20 |
| Check | 12/12/2023 | DD | CAROL VAUGHAN | BOARD MEETING - 10/17/23 & 12/05/23 | 369.40 | | 1,783.60 |
| Check | 12/12/2023 | DD | JANICE M. BENEDETTI | BOARD MEETING - 10/17/23 & 12/05/23 | 369.40 | | 2,153.00 |
| Total 511.110 · Supervisor's Fees | | | | | 2,153.00 | 0.00 | 2,153.00 |
| Total 511.000 · Legislative | | | | | 2,153.00 | 0.00 | 2,153.00 |
| 512.000 · Executive | | | | | | | 5,408.32 |
| 512.311 · Management Fees | | | | | | | 5,408.32 |
| Bill | 12/07/2023 | 2023-1894 | WRATHELL, HUNT & ASSOCIATES. LLC | 12/23 MGMT FEE | 2,704.16 | | 8,112.48 |
| Total 512.311 · Management Fees | | | | | 2,704.16 | 0.00 | 8,112.48 |
| Total 512.000 · Executive | | | | | 2,704.16 | 0.00 | 8,112.48 |
| 513.000 · Financial & Administrative | | | | | | | 4,426.02 |
| 513.310 · Assessment Roll Preparation | | | | | | | 1,201.66 |
| Bill | 12/07/2023 | 2023-1894 | WRATHELL, HUNT & ASSOCIATES. LLC | 12/23 MGMT FEE | 600.83 | | 1,802.49 |
| Total 513.310 · Assessment Roll Preparation | | | | | 600.83 | 0.00 | 1,802.49 |

**Heritage Pines CDD
General Ledger
As of December 31, 2023**

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|--|------------|---------------|----------------------------------|------------------------------|----------|--------|-----------|
| 513.315 · Tax Collector | | | | | | | 3,224.36 |
| General Journal | 12/01/2023 | 3031 | | TAX COLLECTOR FEE | 1,602.11 | | 4,826.47 |
| General Journal | 12/08/2023 | 3033 | | TAX COLLECTOR FEE | 133.93 | | 4,960.40 |
| General Journal | 12/20/2023 | 3035 | | TAX COLLECTOR FEE | 100.00 | | 5,060.40 |
| General Journal | 12/31/2023 | 3034 | | TAX COLLECTOR FEE | 97.05 | | 5,157.45 |
| Total 513.315 · Tax Collector | | | | | 1,933.09 | 0.00 | 5,157.45 |
| Total 513.000 · Financial & Administrative | | | | | 2,533.92 | 0.00 | 6,959.94 |
| 514.000 · Legal Counsel | | | | | | | 0.00 |
| 514.310 · Legal Fees | | | | | | | 0.00 |
| Bill | 12/07/2023 | 23824 | STRALEY ROBIN VERICKER | PROF SVCS THROUGH 10/15/2023 | 91.50 | | 91.50 |
| Total 514.310 · Legal Fees | | | | | 91.50 | 0.00 | 91.50 |
| Total 514.000 · Legal Counsel | | | | | 91.50 | 0.00 | 91.50 |
| 519.000 · Other General Government | | | | | | | 10,094.11 |
| 519.320 · Engineering | | | | | | | 0.00 |
| Bill | 12/07/2023 | HPC1202-21-01 | STROUD ENGINEERING CONSULTANTS | 10/23 & 11/23 ENG. FEES | 339.30 | | 339.30 |
| Total 519.320 · Engineering | | | | | 339.30 | 0.00 | 339.30 |
| 519.410 · Postage | | | | | | | 131.86 |
| Bill | 12/07/2023 | 8-337-78186 | FEDEX | 8-337-78186 | 124.06 | | 255.92 |
| Total 519.410 · Postage | | | | | 124.06 | 0.00 | 255.92 |
| 519.411 · Telephone | | | | | | | 25.00 |
| Bill | 12/07/2023 | 2023-1894 | WRATHELL, HUNT & ASSOCIATES. LLC | 12/23 MGMT FEE | 12.50 | | 37.50 |
| Total 519.411 · Telephone | | | | | 12.50 | 0.00 | 37.50 |
| 519.414 · ADA Website Compliance | | | | | | | 210.00 |
| Total 519.414 · ADA Website Compliance | | | | | | | 210.00 |
| 519.440 · Rentals and Leases | | | | | | | 310.00 |
| Bill | 12/07/2023 | 2023-1894 | WRATHELL, HUNT & ASSOCIATES. LLC | 12/23 MGMT FEE | 155.00 | | 465.00 |
| Total 519.440 · Rentals and Leases | | | | | 155.00 | 0.00 | 465.00 |
| 519.450 · Insurance | | | | | | | 8,839.00 |
| Total 519.450 · Insurance | | | | | | | 8,839.00 |
| 519.470 · Printing and Binding | | | | | | | 171.66 |
| Bill | 12/07/2023 | 2023-1894 | WRATHELL, HUNT & ASSOCIATES. LLC | 12/23 MGMT FEE | 85.83 | | 257.49 |
| Total 519.470 · Printing and Binding | | | | | 85.83 | 0.00 | 257.49 |
| 519.480 · Legal Advertising | | | | | | | 156.00 |
| Total 519.480 · Legal Advertising | | | | | | | 156.00 |
| 519.490 · Contingencies | | | | | | | 75.59 |
| General Journal | 12/21/2023 | 3029 | | ACCOUNT ANALYSIS FEE | 16.65 | | 92.24 |
| Total 519.490 · Contingencies | | | | | 16.65 | 0.00 | 92.24 |

**Heritage Pines CDD
General Ledger
As of December 31, 2023**

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|--|------------|----------------|---|----------------------------|-------------------|-------------------|-------------|
| 519.540 · Annual District Filing Fee | | | | | | | 175.00 |
| Total 519.540 · Annual District Filing Fee | | | | | | | 175.00 |
| Total 519.000 · Other General Government | | | | | 733.34 | 0.00 | 10,827.45 |
| 539.000 · Field Maintenance | | | | | | | 25,555.39 |
| 539.311 · Aquatic Weed Control | | | | | | | 3,172.00 |
| Bill | 12/07/2023 | PSI-031527 | SOLITUDE LAKE MANAGEMENT | 12/23 AQUATIC WEED CONTROL | 1,586.00 | | 4,758.00 |
| Total 539.311 · Aquatic Weed Control | | | | | 1,586.00 | 0.00 | 4,758.00 |
| 539.340 · Retention Pond Mowing/Weed Cont | | | | | | | 10,750.00 |
| Bill | 12/07/2023 | 113023 EU | HERITAGE PINES COMMUNITY ASSOCIATION... | 11/23 EQUIPMENT USE | 10,750.00 | | 21,500.00 |
| Total 539.340 · Retention Pond Mowing/Weed Cont | | | | | 10,750.00 | 0.00 | 21,500.00 |
| 539.341 · Dry Retention Pond Refurbish | | | | | | | 7,022.45 |
| Total 539.341 · Dry Retention Pond Refurbish | | | | | | | 7,022.45 |
| 539.430 · Street Lighting | | | | | | | 1,952.11 |
| Bill | 12/07/2023 | 1306910 120623 | WITHLACOOCHEE RIVER ELECTRIC COOPER... | 1306910 12/06/2023 | 1,492.99 | | 3,445.10 |
| Bill | 12/07/2023 | 2041547 120423 | WITHLACOOCHEE RIVER ELECTRIC COOPER... | 2041547 12/04/2023 | 459.12 | | 3,904.22 |
| Total 539.430 · Street Lighting | | | | | 1,952.11 | 0.00 | 3,904.22 |
| 539.431 · Irrigation of Pond Banks | | | | | | | 2,658.83 |
| Bill | 12/07/2023 | 112223 | HERITAGE PINES COMMUNITY ASSOCIATION... | 11/23 RECLAIMED WATER | 3,199.66 | | 5,858.49 |
| Total 539.431 · Irrigation of Pond Banks | | | | | 3,199.66 | 0.00 | 5,858.49 |
| Total 539.000 · Field Maintenance | | | | | 17,487.77 | 0.00 | 43,043.16 |
| TOTAL | | | | | 265,586.11 | 265,586.11 | 0.00 |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
CHECK REGISTER
THROUGH
DECEMBER 2023**

**Heritage Pines CDD
CHECK REGISTER
December 2023**

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|------------------------|----------------|-------------------|---|---|-------------|-------------------|
| Bill Pmt -Check | CBI | 12/11/2023 | WITHLACOOCHEE RIVER ELECTRIC COOPERATIVE | 101.002 · Suntrust Checking-5304 - NEW | | -1,952.11 |
| Bill | 1306910 120623 | 12/07/2023 | | 539.430 · Street Lighting | -1,492.99 | 1,492.99 |
| Bill | 2041547 120423 | 12/07/2023 | | 539.430 · Street Lighting | -459.12 | 459.12 |
| TOTAL | | | | | -1,952.11 | 1,952.11 |
| Bill Pmt -Check | CBI | 12/11/2023 | FEDEX | 101.002 · Suntrust Checking-5304 - NEW | | -124.06 |
| Bill | 8-337-78186 | 12/07/2023 | | 519.410 · Postage | -124.06 | 124.06 |
| TOTAL | | | | | -124.06 | 124.06 |
| Check | DD | 12/12/2023 | MICHAEL V. WALSH | 101.002 · Suntrust Checking-5304 - NEW | | -369.40 |
| | | | | 511.110 · Supervisor's Fees | -369.40 | 369.40 |
| TOTAL | | | | | -369.40 | 369.40 |
| Check | DD | 12/12/2023 | KATHLEEN LONERGAN | 101.002 · Suntrust Checking-5304 - NEW | | -369.40 |
| | | | | 511.110 · Supervisor's Fees | -369.40 | 369.40 |
| TOTAL | | | | | -369.40 | 369.40 |
| Check | DD | 12/12/2023 | ARTHUR RHODES | 101.002 · Suntrust Checking-5304 - NEW | | -369.40 |
| | | | | 511.110 · Supervisor's Fees | -369.40 | 369.40 |
| TOTAL | | | | | -369.40 | 369.40 |
| Check | DD | 12/12/2023 | CAROL VAUGHAN | 101.002 · Suntrust Checking-5304 - NEW | | -369.40 |
| | | | | 511.110 · Supervisor's Fees | -369.40 | 369.40 |
| TOTAL | | | | | -369.40 | 369.40 |
| Check | DD | 12/12/2023 | JANICE M. BENEDETTI | 101.002 · Suntrust Checking-5304 - NEW | | -369.40 |
| | | | | 511.110 · Supervisor's Fees | -369.40 | 369.40 |
| TOTAL | | | | | -369.40 | 369.40 |
| Bill Pmt -Check | 10034 | 12/11/2023 | HERITAGE PINES COMMUNITY ASSOCIATION,INC | 101.002 · Suntrust Checking-5304 - NEW | | -13,949.66 |
| Bill | 112223 | 12/07/2023 | | 539.431 · Irrigation of Pond Banks | -3,199.66 | 3,199.66 |
| Bill | 113023 EU | 12/07/2023 | | 539.340 · Retention Pond Mowing/Weed Cont | -10,750.00 | 10,750.00 |
| TOTAL | | | | | -13,949.66 | 13,949.66 |

**Heritage Pines CDD
CHECK REGISTER
December 2023**

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|------------------------|---------------|-------------------|---|---|-------------|------------------|
| Bill Pmt -Check | 10035 | 12/11/2023 | SOLITUDE LAKE MANAGEMENT | 101.002 · Suntrust Checking-5304 - NEW | | -1,586.00 |
| Bill | PSI-031527 | 12/07/2023 | | 539.311 · Aquatic Weed Control | -1,586.00 | 1,586.00 |
| TOTAL | | | | | -1,586.00 | 1,586.00 |
| Bill Pmt -Check | 10036 | 12/11/2023 | STRALEY ROBIN VERICKER | 101.002 · Suntrust Checking-5304 - NEW | | -91.50 |
| Bill | 23824 | 12/07/2023 | | 514.310 · Legal Fees | -91.50 | 91.50 |
| TOTAL | | | | | -91.50 | 91.50 |
| Bill Pmt -Check | 10037 | 12/11/2023 | STROUD ENGINEERING CONSULTANTS | 101.002 · Suntrust Checking-5304 - NEW | | -339.30 |
| Bill | HPC1202-21-01 | 12/07/2023 | | 519.320 · Engineering | -339.30 | 339.30 |
| TOTAL | | | | | -339.30 | 339.30 |
| Bill Pmt -Check | 10038 | 12/11/2023 | WRATHELL, HUNT & ASSOCIATES. LLC | 101.002 · Suntrust Checking-5304 - NEW | | -3,558.32 |
| Bill | 2023-1894 | 12/07/2023 | | 512.311 · Management Fees | -2,704.16 | 2,704.16 |
| | | | | 513.310 · Assessment Roll Preparation | -600.83 | 600.83 |
| | | | | 519.411 · Telephone | -12.50 | 12.50 |
| | | | | 519.440 · Rentals and Leases | -155.00 | 155.00 |
| | | | | 519.470 · Printing and Binding | -85.83 | 85.83 |
| TOTAL | | | | | -3,558.32 | 3,558.32 |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
INVOICES**



| | | | |
|-----------------------|---------------------|-----------------------|--------|
| Invoice Number | Invoice Date | Account Number | Page |
| 8-337-78186 | Dec 04, 2023 | XXXX-X241-6 | 1 of 5 |

FedEx Tax ID: 71-0427007

Billing Address:

HERITAGE PINES CDD
BOCA RATON FL 33431-8556

Shipping Address:

FRAUD--HERITAGE PINES CDD
BOCA RATON FL 33431-8556

**Invoice Questions?
Contact FedEx Revenue Services**

Phone: 800.645.9424
M-F 7-5 (CST)
Internet: fedex.com/usgovt

Invoice Summary

FedEx Express Services

| | | | |
|---------------------------|------------|-----------------|------------|
| Total Charges | USD | \$124.06 | 519.410 |
| TOTAL THIS INVOICE | USD | \$124.06 | 001 |

Other discounts may apply.

To pay your FedEx invoice, please go to www.fedex.com/payment. Thank you for using FedEx.



Detailed descriptions of surcharges can be located at fedex.com



| | | | |
|--------------------------------------|-------------------------------------|--------------------------------------|----------------|
| Invoice Number 8-337-78186 | Invoice Date Dec 04, 2023 | Account Number XXXX-X241-6 | Page 2 of 5 |
|--------------------------------------|-------------------------------------|--------------------------------------|----------------|

FedEx Express Shipment Summary By Payor Type

FedEx Express Shipments (Original)

| Payor Type | Shipments | Rated Weight lbs | Transportation Charges | Special Handling Charges | Ret Chg/Tax Credits/Other | Discounts | Total Charges |
|----------------------------|-----------|------------------|------------------------|--------------------------|---------------------------|-----------|-----------------|
| Third Party | 8 | 34.0 | 78.85 | 45.21 | | | 124.06 |
| Total FedEx Express | 8 | 34.0 | \$78.85 | \$45.21 | | | \$124.06 |

TOTAL THIS INVOICE USD \$124.06

FedEx Express Shipment Detail By Payor Type (Original)

| | | |
|--------------------------------|---|----------------|
| Ship Date: Nov 30, 2023 | Cust. Ref.: Heritage Pines CDD 12.05 | Ref.#2: |
| Payor: Third Party | Ref.#3: | |

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | | |
|--------------|--------------------------|------------------------|--------------------|----------------|
| Automation | INET | Sender | Recipient | |
| Tracking ID | 774295818158 | Brittany Burnette | Janice Benedetti | |
| Service Type | FedEx Priority Overnight | WHA | HUDSON FL 34667 US | |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | | |
| Zone | 02 | | | |
| Packages | 1 | | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | | |
| Delivered | Dec 01, 2023 12:26 | Transportation Charge | | 9.72 |
| Svc Area | A3 | Fuel Surcharge | | 1.05 |
| Signed by | see above | Residential Delivery | | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD | \$16.07 |

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FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to fedex.com to sign up today!



| | | | |
|-----------------------|---------------------|-----------------------|--------|
| Invoice Number | Invoice Date | Account Number | Page |
| 8-337-78186 | Dec 04, 2023 | XXXX-X241-6 | 3 of 5 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Weather delay - Thunderstorm.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | |
|-------------------|--------------------------|------------------------|--------------------------------|
| Automation | INET | Sender | Recipient |
| Tracking ID | 774295818640 | Brittany Burnette | Mr. Kurt D. Heath, P.E. |
| Service Type | FedEx Priority Overnight | WHA | Stroud Engineering Consultants |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | ODESSA FL 33556 US |
| Zone | 02 | | |
| Packages | 1 | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | |
| Delivered | Dec 01, 2023 15:15 | Transportation Charge | 9.72 |
| Svc Area | A2 | Fuel Surcharge | 1.05 |
| Signed by | see above | Residential Delivery | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD \$16.07 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | |
|-------------------|--------------------------|------------------------|--------------------|
| Automation | INET | Sender | Recipient |
| Tracking ID | 774295818721 | Brittany Burnette | Carol E. Vaughan |
| Service Type | FedEx Priority Overnight | WHA | HUDSON FL 34667 US |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | |
| Zone | 02 | | |
| Packages | 1 | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | |
| Delivered | Dec 01, 2023 13:10 | Transportation Charge | 9.72 |
| Svc Area | A3 | Fuel Surcharge | 1.05 |
| Signed by | see above | Residential Delivery | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD \$16.07 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | |
|-------------------|--------------------------|------------------------|--------------------|
| Automation | INET | Sender | Recipient |
| Tracking ID | 774295819202 | Brittany Burnette | MICHAEL WALSH |
| Service Type | FedEx Priority Overnight | WHA | HUDSON FL 34667 US |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | |
| Zone | 02 | | |
| Packages | 1 | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | |
| Delivered | Dec 01, 2023 12:47 | Transportation Charge | 9.72 |
| Svc Area | A3 | Fuel Surcharge | 1.05 |
| Signed by | see above | Residential Delivery | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD \$16.07 |



| | | | |
|-----------------------|---------------------|-----------------------|--------|
| Invoice Number | Invoice Date | Account Number | Page |
| 8-337-78186 | Dec 04, 2023 | XXXX-X241-6 | 4 of 5 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | | |
|-------------------|--------------------------|------------------------|-----------------------------|----------------|
| Automation | INET | Sender | Recipient | |
| Tracking ID | 774295819419 | Brittany Burnette | Kim Norton | |
| Service Type | FedEx Priority Overnight | WHA | Heritage Pines Country Club | |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | HUDSON FL 34667 US | |
| Zone | 02 | | | |
| Packages | 1 | | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | | |
| Delivered | Dec 01, 2023 12:52 | | | |
| Svc Area | A3 | Transportation Charge | | 9.72 |
| Signed by | M.CALHOUN | Fuel Surcharge | | 0.68 |
| FedEx Use | 000000000/337505/_ | Total Charge | USD | \$10.40 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | | |
|-------------------|--------------------------|------------------------|--------------------|----------------|
| Automation | INET | Sender | Recipient | |
| Tracking ID | 774295819452 | Brittany Burnette | Kathleen Lonergan | |
| Service Type | FedEx Priority Overnight | WHA | HUDSON FL 34667 US | |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | | |
| Zone | 02 | | | |
| Packages | 1 | | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | | |
| Delivered | Dec 01, 2023 12:22 | Transportation Charge | | 9.72 |
| Svc Area | A3 | Fuel Surcharge | | 1.05 |
| Signed by | see above | Residential Delivery | | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD | \$16.07 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.05 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
Package Delivered to Recipient Address - Release Authorized
The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

| | | | | |
|-------------------|--------------------------|------------------------|--------------------|----------------|
| Automation | INET | Sender | Recipient | |
| Tracking ID | 774295819772 | Brittany Burnette | Arthur Rhodes | |
| Service Type | FedEx Priority Overnight | WHA | Heritage Pines CDD | |
| Package Type | Customer Packaging | BOCA RATON FL 33431 US | HUDSON FL 34667 US | |
| Zone | 02 | | | |
| Packages | 1 | | | |
| Rated Weight | 4.0 lbs, 1.8 kgs | | | |
| Delivered | Dec 01, 2023 12:48 | Transportation Charge | | 9.72 |
| Svc Area | A3 | Fuel Surcharge | | 1.05 |
| Signed by | see above | Residential Delivery | | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD | \$16.07 |



| | | | |
|-----------------------|---------------------|-----------------------|--------|
| Invoice Number | Invoice Date | Account Number | Page |
| 8-337-78186 | Dec 04, 2023 | XXXX-X241-6 | 5 of 5 |

Ship Date: Nov 30, 2023 **Cust. Ref.:** Heritage Pines CDD 12.07 **Ref.#2:**
Payor: Third Party **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.50% to this shipment.
Distance Based Pricing, Zone 2
Package Delivered to Recipient Address - Release Authorized

| | | | | |
|---------------------|--------------------------|------------------------|------------------------------|-----------------|
| Automation | INET | Sender | Recipient | |
| Tracking ID | 774295919330 | Brittany Burnette | Chuck Adams-Cleo Adams | |
| Service Type | FedEx Priority Overnight | WHA | NORTH FORT MYERS FL 33917 US | |
| Package Type | FedEx Box | BOCA RATON FL 33431 US | | |
| Zone | 02 | | | |
| Packages | 1 | | | |
| Rated Weight | 6.0 lbs, 2.7 kgs | | | |
| Delivered | Dec 01, 2023 11:40 | Transportation Charge | | 10.81 |
| Svc Area | A3 | Fuel Surcharge | | 1.13 |
| Signed by | see above | Residential Delivery | | 5.30 |
| FedEx Use | 000000000/337505/02 | Total Charge | USD | \$17.24 |
| | | | Third Party Subtotal | USD |
| | | | | \$124.06 |
| | | | Total FedEx Express | USD |
| | | | | \$124.06 |



PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES (813) 235-6012
 NEW PORT RICHEY (727) 847-8131
 DADE CITY (352) 521-4285

UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

1 0 1
 10-20160

HERITAGE PINES COMMUNITY ASSOCIATION

Service Address: **18801 GRAND CLUB DR** **539.431**
 Bill Number: 19408640 **001**
 Billing Date: 11/22/2023
 Billing Period: 10/5/2023 to 11/6/2023

| Account # | Customer # |
|---|------------|
| 0010470 | 01016692 |
| Please use the 15-digit number below when making a payment through your | |
| 001047001016692 | |

New Water, Sewer, Reclaim rates, fees, and charges took effect Oct. 1, 2023.
 Please visit bit.ly/pcurates for additional details.

| Service | Meter # | Previous | | Current | | # of Days | Consumption In thousands |
|---------|----------|-----------|--------|-----------|--------|-----------|-----------------------------|
| | | Date | Read | Date | Read | | |
| Reclaim | 13349042 | 10/5/2023 | 217265 | 11/6/2023 | 247337 | 32 | 30072 |

| Usage History | |
|----------------|-------------|
| Month | Consumption |
| November 2023 | 30072 |
| October 2023 | 24989 |
| September 2023 | 19668 |
| August 2023 | 19859 |
| July 2023 | 21165 |
| June 2023 | 23421 |
| May 2023 | 26475 |
| April 2023 | 23108 |
| March 2023 | 20601 |
| February 2023 | 16229 |
| January 2023 | 13712 |
| December 2022 | 17667 |

| Transactions | | Amount |
|-----------------------------------|-------------------------------|--------------------|
| Previous Bill | | 9,495.82 |
| Payment 11/13/23 | | -9,495.82 CR |
| Balance Forward | | 0.00 |
| Current Transactions Reclaimed | | |
| Reclaimed | 30,072 Thousand Gals X \$0.38 | 11,427.36 |
| Total Current Transactions | | 11,427.36 |
| TOTAL BALANCE DUE | | \$11,427.36 |

11427.36 x 28% = \$3,199.66

Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasymp.pascocountyfl.net

Check this box if entering change of mailing address on back.

Account # 0010470
 Customer # 01016692
 Balance Forward 0.00
 Current Transactions 11,427.36

| | |
|--------------------------|--------------------|
| Total Balance Due | \$11,427.36 |
| Due Date | 12/11/2023 |

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 12/11/2023.



HERITAGE PINES COMMUNITY ASSOCIATION
 11524 Scenic Hills BOULEVARD
 HUDSON FL 346675601

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139



Country Club Community

11524 Scenic Hills Blvd.
Hudson, FL 34667
(727) 861-7784

CLUB STATEMENT

Heritage Pines CDD
Wrathell, Hart & Hunt
2300 Glades Rd. Ste 410W
Boca Raton FL 33431

| | |
|--------|-----------|
| HPCCDD | Nov 30/23 |
| MEMBER | DATE |

AMOUNT DUE \$ 13,949.66

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

| DATE | REF NO | DESCRIPTION | AMOUNT | SVC/GRAT | TAX | TOTAL |
|--|--------|--------------------------------|-----------|----------|------|------------|
| | | Balance Forward | | | | 14,631.28 |
| Nov 14/23 | 10031 | Ref. 10031 - PAYMENT - THANK Y | | | | -14,631.28 |
| Nov 24/23 | | CLUB | 3,199.66 | 0.00 | 0.00 | 3,199.66 |
| Nov 30/23 | | CLUB | 10,750.00 | 0.00 | 0.00 | 10,750.00 |
| <p>Your November Club payment is due by Dec 10th and is considered late after the 20th of December.</p> <p>If you are set up on auto pay this is just for your records.</p> <p>Any account past 60 days will be reviewed for collections, legal fee may apply.</p> <p>If you feel you have received this in error or if you have any questions, please call Sheri Thompson at 727-861-7784 EXT #120.</p> | | | | | | |
| <p>539.340</p> <p>001</p> | | | | | | |
| | | | 13,949.66 | 0.00 | 0.00 | 13,949.66 |

| | | | | | |
|-------------|--------------|--------------|--------------|--------------|------------|
| 0.00 | 13,949.66 | 0.00 | 0.00 | 0.00 | 13,949.66 |
| CREDIT BOOK | CURRENT BAL. | 30 DAYS BAL. | 60 DAYS BAL. | 90 DAYS BAL. | AMOUNT DUE |

HERITAGE PINES COMMUNITY ASSN

Please retain copies of all club charges throughout the month.
Copies of original signed receipts must be requested within 60 days.
DO NOT COMBINE Club Charges with HOA/Village Fees. (HOA Fees \$261 per month)



INVOICE

Page: 1

Please Remit Payment to:

Solitude Lake Management, LLC
1320 Brookwood Drive
Suite H
Little Rock, AR 72202
Phone #: (888) 480-5253
Fax #: (888) 358-0088

Invoice Number: PSI031527
Invoice Date: 12/1/2023

Bill
To: Heritage Pines CDD
9220 Bonita Beach Road, Suite 214
Bonita Springs, FL 34135

Ship
To: Heritage Pines CDD
9220 Bonita Beach Road, Suite 214
Bonita Springs, FL 34135

Ship Via
Ship Date 12/1/2023
Due Date 1/15/2024
Terms Net 45

Customer ID H2224
P.O. Number
P.O. Date 12/1/2023
Our Order No.

| Item/Description | Unit | Order Qty | Quantity | Unit Price | Total Price |
|---|------|-----------|----------|------------|-------------|
| Annual Maintenance December Billing 12/1/2023 - 12/31/2023 Heritage Pines Cdd LAKE ALL | | 1 | 1 | 1,586.00 | 1,586.00 |

539.311
001

Amount Subject to Sales Tax 0.00
Amount Exempt from Sales Tax 1,586.00

Subtotal: 1,586.00
Invoice Discount: 0.00
Total Sales Tax 0.00
Payment Amount: 0.00
Total: 1,586.00

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Heritage Pines Community Development District
c/o Wrathell Hunt & Associates
9220 Bonita Beach Rd., Suite 214
Bonita Springs, FL 34135

November 07, 2023
Client: 001044
Matter: 000001
Invoice #: 23824

Page: 1

RE: CDD - General Matters

For Professional Services Rendered Through October 15, 2023

514.310
001

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|--|---------|----------------|
| 9/19/2023 | WAS | REVIEW AGENDA PACKAGE FOR BOARD OF SUPERVISORS MEETING, COMMUNICATIONS WITH DISTRICT MANAGER REGARDING SAME. | 0.3 | \$91.50 |
| Total Professional Services | | | 0.3 | \$91.50 |
| Total Services | | | \$91.50 | |
| Total Disbursements | | | \$0.00 | |
| Total Current Charges | | | | \$91.50 |
| Previous Balance | | | | \$35.00 |
| Less Payments | | | | (\$35.00) |
| PAY THIS AMOUNT | | | | \$91.50 |

Please Include Invoice Number on all Correspondence



Transmittal Letter

10503 Cyndee Ln.
 Odessa, Florida 33556
 Office/Cell: (813) 706-1964
 Kurt@StroudEngineering.com

December 5, 2023

To:
 Heritage Pines CDD
 Attn: Mr. Chuck Adams
 2300 Glades Road, Suite 410W
 Boca Raton, FL 33431

Attention: Mr. Chuck Adams
Re: Current Invoice (Heritage Pines CDD – Misc. Engineering Services FY 24)
Job Number: HPC 12-02-21


| We are sending you | | | |
|--|--|--|---------------------------------|
| <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Under Separate Cover the following: | | |
| <input type="checkbox"/> Shop Drawings | <input type="checkbox"/> Prints | <input type="checkbox"/> Plans | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Copy of Letter | <input type="checkbox"/> Change Order | <input type="checkbox"/> Samples | |
| <input type="checkbox"/> Report | <input type="checkbox"/> Reproducible | <input type="checkbox"/> Specification | |

| Copies | Date | Description |
|--------|----------|--|
| 1 | 12-05-23 | Consultant Invoice (Period of 10/1/23 to 11/30/23) |
| | | |
| | | |
| | | |
| | | |
| | | |

| These are transmitted as checked below | |
|--|---|
| <input checked="" type="checkbox"/> For Approval | <input type="checkbox"/> For Review and Comment |
| <input type="checkbox"/> For Your Use | <input type="checkbox"/> For Your Information |
| <input type="checkbox"/> As Requested | <input type="checkbox"/> For Your File |

Comments:
 Chuck,
 Attached is the current invoice for requested services through November 30, 2023, including the associated invoice breakdown. Let me know if you have any questions or need any additional information.

Copy to:
 File


 Kurt D. Heath, P.E.

INVOICE #HPC1202-21-01
Date: December 5, 2023

INVOICE

TO:
Heritage Pines CDD
Attn: Chuck Adams
2300 Glades Road, Suite 410W
Boca Raton, FL 33431

FOR:
Heritage Pines CDD
Work Task No. 21 - Misc. Engineering Services (FY 2024)
(Period of 10/1/23 through 11/30/23)

| DESCRIPTION | % COMPLETE | FEE | AMOUNT |
|---|------------|------------------------|-----------------|
| Task 1 – Project Engineering Services ** See Attached Hourly Breakdown | 100.0 | \$339.30 | \$339.30 |
| Total Completed to Date | | | \$339.30 |
| Total Previously Invoiced | | | \$0.00 |
| Total Due This Invoice (Net 30) | | 519.320 001 | \$339.30 |



Kurt D. Heath, PE
Stroud Engineering Consultants, Inc.

INVOICE BREAKDOWN

(Period of 10/1/23 through 11/30/23)

Task 1 - Miscellaneous Engineering Services

| Labor Description | Date | Hours | Rate | Amount |
|--|------|-------|----------|------------------|
| General/Miscellaneous Tasks | | | | |
| Site visit to evaluate cleanup of boundary around NWRA 38, observed wax willow tree cluster on east side for removal | 11/6 | 2.5 | \$ 75.00 | \$ 187.50 |
| Evaluated wetland delineation and setback boundary around NWRA 38 and obtained cost proposal from Env. Solutions to perform tree removal | 11/7 | 1.5 | \$ 75.00 | \$ 112.50 |
| Labor Total | | | | \$ 300.00 |
| Expenses Description | | | | |
| Mileage (@ 1 site visits) | | | | 60 |
| Mileage Rate | | | \$ | 0.655 |
| Expenses Total | | | | \$ 39.30 |
| Total Billing Period Cost for Task 1 | | | | \$ 339.30 |

Wrathell, Hunt & Associates, LLC

2300 Glades Rd.
Suite 410W
Boca Raton, FL 33431

Invoice

| Date | Invoice # |
|-----------|-----------|
| 12/1/2023 | 2023-1894 |

| Bill To: |
|---|
| Heritage Pines CDD PO Box 810036 Boca Raton, FL 33481 |

| Description | Amount |
|---|-------------------------|
| Management 512.311 | 2,704.16 |
| Assessment Services 513.310 | 600.83 |
| Telephone 519.411 | 12.50 |
| Rentals & Leases 519.440 | 155.00 |
| Printing & Binding 519.470 001 | 85.83 |
| <i>Building client relationships one step at a time ...</i> | Total \$3,558.32 |



Your Touchstone Energy® Cooperative
P.O. Box 278 • Dade City, Florida 33526-0278

Account Number **1306910** Cycle **04**
Meter Number
Customer Number 10183439
Customer Name HERITAGE PINES COM DEV

Bill Date **12/06/2023**
Amount Due **1,492.99**
Current Charges Due **12/29/2023**

District Office Serving You
Bayonet Point

Service Address PUBLIC LIGHTING
Service Classification Public Lighting

See Reverse Side For More Information

ELECTRIC SERVICE

| From | To | | | | | |
|------|---------|------|---------|------------|--------------|----------|
| Date | Reading | Date | Reading | Multiplier | Dem. Reading | kWh Used |

Comparative Usage Information

Average kWh
Period Days Per Day

BILLS ARE DUE WHEN RENDERED
A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.

Previous Balance 1,492.99
Payment 1,492.99CR
Balance Forward 0.00



1 0 1 8 3 4 3 9

You have 24-hour access to manage your account on-line through Smarthub at www.wrec.net. If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

Light Energy Charge 146.42
Light Support Charge 106.54
Light Maintenance Charge 230.78
Light Fixture Charge 275.62
Light Fuel Adj 5,220 KWH @ 0.04000 208.80
Poles (QTY 103) 513.00
FL Gross Receipts Tax 11.83

Total Current Charges 1,492.99
Total Due Please Pay 1,492.99

539.430
001

*** Capital Credit Refund *** This bill may include a credit "CC Retirement Credit". If you have more than one active account, you may receive a check by the end of December. Sharing this credit with you is a benefit of being a Member-Owner. See Member News for details.

| Lights/Poles | Type/Qty | Type/Qty | Type/Qty | Type/Qty | Type/Qty |
|--------------|----------|----------|----------|----------|----------|
| | 105 78 | 205 17 | 305 6 | 455 3 | 960 9 |
| | 150 3 | 270 4 | 360 1 | 910 94 | |



Your Touchstone Energy® Cooperative
P.O. Box 278 • Dade City, Florida 33526-0278

Please Detach and Return This Portion With Your Payment To Ensure Accurate Posting.

See Reverse Side For Mailing Instructions

Bill Date: 12/06/2023

District: BP04

Use above space for address change ONLY.

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

1306910 BP04
HERITAGE PINES COM DEV
2300 GLADES RD STE 410W
BOCA RATON FL 33431-8556

| | |
|----------------------------------|-----------------|
| Current Charges Due Date | 12/29/2023 |
| TOTAL CHARGES DUE | 1,492.99 |
| Total Charges Due After Due Date | 1,515.38 |

000130691000014929900015153800



Your Touchstone Energy® Cooperative
P.O. Box 278 • Dade City, Florida 33526-0278

Account Number **2041547** Cycle 02
Meter Number
Customer Number 10183439
Customer Name HERITAGE PINES COM DEV

Bill Date **12/04/2023**
Amount Due **459.12**
Current Charges Due **12/22/2023**

District Office Serving You
Bayonet Point

Service Address PUBLIC LIGHTING
Service Classification Public Lighting

See Reverse Side For More Information

ELECTRIC SERVICE

| From Date | Reading | To Date | Reading | Multiplier | Dem. Reading | KW Demand | kWh Used |
|-----------|---------|---------|---------|------------|--------------|-----------|----------|
|-----------|---------|---------|---------|------------|--------------|-----------|----------|

Comparative Usage Information

Average kWh
Period Days Per Day

BILLS ARE DUE WHEN RENDERED
A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.



1 0 1 8 3 4 3 9

You have 24-hour access to manage your account on-line through Smarthub at www.wrec.net. If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

*** Capital Credit Refund *** This bill may include a credit "CC Retirement Credit". If you have more than one active account, you may receive a check by the end of December. Sharing this credit with you is a benefit of being a Member-Owner. See Member News for details.

Previous Balance 459.12
Payment 459.12CR
Balance Forward 0.00

Light Energy Charge 6.01
Light Support Charge 10.65
Light Maintenance Charge 140.59
Light Fixture Charge 173.50
Light Fuel Adj 547 KWH @ 0.04000 21.88
Poles (QTY 29) 105.50
FL Gross Receipts Tax 0.99

Total Current Charges 459.12
Total Due Please Pay 459.12

539.430
001

| Lights/Poles | Type/Qty | Type/Qty | Type/Qty | Type/Qty |
|--------------|----------|----------|----------|----------|
| | 205 4 | 210 25 | 910 4 | 935 25 |



Your Touchstone Energy® Cooperative
P.O. Box 278 • Dade City, Florida 33526-0278

Please **Detach and Return** This Portion With Your Payment To Ensure Accurate Posting.

See Reverse Side For Mailing Instructions

Bill Date: 12/04/2023

Use above space for address change ONLY.

District: BP02

2041547 BP02
HERITAGE PINES COM DEV
2300 GLADES RD STE 410W
BOCA RATON FL 33431-8556

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

| | |
|----------------------------------|---------------|
| Current Charges Due Date | 12/22/2023 |
| TOTAL CHARGES DUE | 459.12 |
| Total Charges Due After Due Date | 466.01 |

000204154700004591200004660106

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

MINUTES

DRAFT
MINUTES OF MEETING
HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Heritage Pines Community Development District held a Regular Meeting on December 5, 2023 at 2:00 p.m., in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667.

Present were:

| | |
|-------------------|---------------------|
| Kathleen Lonergan | Chair |
| Arthur Rhodes | Vice Chair |
| Carol Vaughan | Assistant Secretary |
| Janice Benedetti | Assistant Secretary |
| Michael Walsh | Assistant Secretary |

Also present:

| | |
|--------------------|-----------------------------|
| Chuck Adams | District Manager |
| Kurt Heath | District Engineer |
| Herb Hurley | HPCA General Manager |
| Tim Gatz | HPCA Grounds Superintendent |
| Catheryn Mersowsky | Resident |
| John Mitchell | Resident |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 2:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Public Comments: Agenda Items [3 minutes per person]

Resident Catheryn Mersowsky asked about the proposal for Environmental Solutions to remove nuisance vegetation. She asked when the pine trees on Duda Road, along the fence, will be removed and what will replace them.

A Board Member stated that is a Master Association matter, not a CDD matter.

41 Resident John Mitchell stated he spoke with Celeste regarding the grass behind his house and
42 she told him it is a CDD matter. He stated the issue has existed for two months and, in his
43 opinion, it is a terrible eyesore. He submitted pictures to Mr. Gatz Mr. Gatz stated he developed
44 a \$6,000 proposal to address areas 37A and 49B at one time and save some money. Mr.
45 Mitchell stated that the sprinkler systems rotate into the bushes and opined that it might
46 contribute to the problem. Mr. Gatz stated he is unsure about that but he will investigate and
47 the heads will be fixed to alleviate any issues.

48 Discussion ensued regarding the areas in question and the sprinkler repair proposal.
49

**On MOTION by Ms. Vaughan and seconded by Mr. Rhodes, with all in favor,
the proposal for irrigation repairs in areas 37A and 49B, in the amount of
\$6,000, was approved.**

53
54

FOURTH ORDER OF BUSINESS

Discussion: Operations Activities

56 Ms. Lonergan discussed an overflow grate near Pond 15A, by Paleo Park.

57 Discussion ensued regarding a gap on top of the structure that presents a safety issue.

58 Mr. Heath will get an estimate to have the issue addressed.

59 A Board Member stated he and Jim discussed obtaining a quote for necessary work,
60 including removal of Brazilian pepper tree plants and vegetation around #18. Mr. Gatz stated
61 that work was completed.

62 Ms. Vaughan stated the sign near the Paleo Park entrance is being repaired.

63 Ms. Lonergan discussed mosquito removal and testing activities and voiced her opinion
64 that the presentation was beneficial.

65 Ms. Vaughan stated the sign by the village entrance needs to be repaired and the bench
66 and the sign at the park entrance pertaining to the artifacts can be painted. She asked for a
67 staff member do a weekly walkthrough to address fallen branches, etc.

68 Discussion ensued regarding the delivery date for new equipment.

69 Mr. Hurley stated he should have a delivery estimate on Friday. Mr. Adams stated some
70 items were added that were not in the original work order, which increased the cost.

71
72

73 **FIFTH ORDER OF BUSINESS****Consideration of Environmental Solutions
Florida, Inc. Proposal to Removal Nuisance
Vegetation**74
75
76

77 Mr. Heath stated the work area is outside of the permitted wetland boundary; the area
78 is dry now.

79 Asked if that is a CDD issue, Mr. Adams stated it would be considered in the buffer.

80 Discussion ensued regarding the proposal.

81 It was noted that permitting is not required.

82

83 **On MOTION by Ms. Benedetti and seconded by Mr. Rhodes, with all in favor,**
84 **the Environmental Solutions of Florida proposal for nuisance vegetation**
85 **removal, in the amount of \$2,300, was approved.**

86
8788 **SIXTH ORDER OF BUSINESS****Discussion/Update: Operating Funds
Investment Options**89
90

91 Mr. Adams presented investment options from BankUnited, FineMark Bank and Synovus
92 Bank for the CDD's operating funds. The BankUnited Insured Cash Sweep (ICS) Money Market
93 account is FDIC insured up to \$150 million versus a typical business Money Market account with
94 FDIC coverage up to \$250,000. FineMark Bank offers an ICS Cash Sweep account with FDIC
95 coverage up to \$250,000. He discussed the features and benefits of each option. Synovus and
96 BankUnited have very similar terms when indexing interest rates against the Federal Funds
97 rate, which would currently yield approximately 4.5% interest. His recommendation is
98 BankUnited, as FineMark chose to invest in Qualified Public Depositories earning rates
99 comparable to the Truist operating account. Each is a Qualified Public Depository.

100 Mr. Adams stated that the BankUnited proposal includes the right to move funds up to
101 five times per month without any fees; given that Accounts Payables are processed once or
102 twice per month, the movement of funds will not be a burden.

103

104 **On MOTION by Ms. Benedetti and seconded by Mr. Rhodes, with all in favor,**
105 **investing CDD funds in a Bank United ICS Money Market account, was**
106 **approved.**

107

108

109 SEVENTH ORDER OF BUSINESS Acceptance of Unaudited Financial
110 Statements as of October 31, 2023
111

112 Mr. Adams stated all accruals were closed out. Files were transmitted to the auditor in
113 November to ensure ample time to complete the audit prior to the June 30, 2024 deadline.
114

115 **On MOTION by Mr. Rhodes and seconded by Mr. Walsh, with all in favor, the**
116 **Unaudited Financial Statements as of October 31, 2023, were accepted.**

117
118
119 EIGHTH ORDER OF BUSINESS Approval of October 17, 2023 Regular
120 Meeting Minutes
121

122 The following changes were made:
123 Lines 54 and 55: Change "Hurley" to "Heath"
124 Line 68: Change "Hole #15" to "Pond #15A Grate"
125 Line 83: Change "points" to "options"
126 Line 20: Change "Down to Earth Landscaping (DTE)" to "HPCA Grounds Superintendent."
127 Line 139: Insert "of front property" after "perimeter"
128

129 **On MOTION by Mr. Rhodes and seconded by Ms. Vaughan, with all in favor,**
130 **the October 17, 2023 Regular Meeting Minutes, as amended, were approved.**

- 131
132
133 • **To Do Action Items List**
134 Items 13, 14, 15, 16, 17, 20 and 21 were completed.
135 Item 21: Change "Hole #15" to "Pond #15A"
136 Item 20: Change "Hurley" to "Heath"
137

138 NINTH ORDER OF BUSINESS Staff Reports
139

- 140 A. District Counsel: Straley Robin Vericker, P.A.
141 B. District Engineer: Stroud Engineering Consultants
142 There were no District Counsel or District Engineer reports.
143 C. District Manager: Wrathell, Hunt and Associates, LLC
144 • **NEXT MEETING DATE: February 20, 2024 at 2:00 PM**

145 ○ **QUORUM CHECK**

146

147 **TENTH ORDER OF BUSINESS**

**Audience Comments: Non-Agenda Items [3
minutes per person]**

148

149

150 No members of the public spoke.

151

152 **ELEVENTH ORDER OF BUSINESS**

Supervisors' Requests

153

154 Ms. Vaughan stated she received a letter from the Tax Collector stating "As you are
155 likely aware, every homeowner's property tax bill includes CDD fees that are collected as part
156 of the overall amount. At the end of the Fiscal Year, any fees that are left over are then
157 returned to the respective communities they were collected from/on behalf of. For 2022/2023,
158 Heritage Pines will be receiving back \$991.00." Mr. Adams stated the fees the Tax Collector is
159 referring to are what the County charges for the service of placing the assessments on the
160 property tax bill, collecting the payments, distributing the collected funds to the CDD, etc. The
161 Tax Collector issues refunds based on a percentage; at the end of the year, they reconciled their
162 actual cost for this service against the amount that they charged determined the amount owed
163 back to the CDD. The funds returned to the CDD will be received into Miscellaneous Income for
164 the CDD.

165 Ms. Benedetti stated she spoke with Mr. Gatz about EDRA #10 and debris entering it.
166 She stated people who live at the edge of EDRA #10, behind Woodfield Village, are going down
167 the bank to remove debris, which she believes is unsafe. Mr. Gatz stated some of the debris
168 comes through the drain. He has an individual who goes around the property every other day
169 picking up debris; he will ensure that a visit is made to that area.

170 Discussion ensued regarding advising residents not to take such a risk.

171

172 **TWELFTH ORDER OF BUSINESS**

Adjournment

173

174

175 **On MOTION by Ms. Vaughan and seconded by Ms. Lonergan, with all in favor,**
176 **the meeting adjourned at 2:36 p.m.**

177

178

179

180

181

182 _____
Secretary/Assistant Secretary

_____ Chair/Vice Chair

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

**TO DO
ACTION
ITEMS**

**HERITAGE PINES CDD
TO DO ACTION ITEMS LIST
(Oldest to Newest)**

| # | DATE ADDED TO LIST | DESCRIPTION | STATUS | DATE MOVED TO COMPLETED |
|----|--------------------|--|---------|-------------------------|
| 1 | 12.03.19 | Mr. Adams: Send copies of engagement letters & other CDD communications to BOS. 12.01.20 Mr. Adams: Email bank statements for months between reg mtgs. 06.21.22/12.06.22 Mr. Adams: Email Reconciliation Reports to Board monthly. | ONGOING | |
| 2 | 06.09.20 | Mr. Gatz: Inspect & address plant beds & overgrowth at several east & west EDRA areas, before mulch is applied. Revised 09.08.20 Pond 15A & 15B: Inspect sparse plant bed. Revised 12.01.20 Mr. Gatz: Install plant material instead of sod near Pond 15A and add sod to reduce the erosion in the area. Revised 04.19.22 Mr. Gatz: Submit proposal to install sod at EDRA #21 & Pond 15A. | ONGOING | |
| 3 | 07.14.20 | SOLitude: Send Monthly Reports during first week of the following month. | ONGOING | |
| 4 | 04.20.21 | Mr. Heath: Survey the area of erosion on the non-irrigated north bank at EDRA 25. | ONGOING | |
| 5 | 06.29.21 | DTE: Have pipes at Hole #17 at NWRA #38 & EDRA #47 cleaned out & inspect entire community. 07.20.21 Monitor areas, prep list to address in April or May dry seasons and obtain proposals. | ONGOING | |
| 6 | 06.29.21 | Staff: Spray Paleo Park twice a month & mulch as needed. 07.19.22 Per Ms. Vaughan: CDD's maintenance responsibilities at Paleo Park include: <ul style="list-style-type: none"> ➤ Mulch installation. ➤ Raking leaves. ➤ Taking care of the water and the sinkhole. (Per Mr. Gatz: SOLitude does this.) ➤ Removal of dead branches and debris ➤ Mowing of certain small areas ➤ Spraying weeds | ONGOING | |
| 7 | 06.29.21 | Mr. Gatz: Have pipe at Hole #18 behind the T-box unclogged, possibly charge for time to remove it all and get Mr. Heath involved, if needed. | ONGOING | |
| 8 | 09.21.21 | Mr. Gatz: Obtain proposal for sod for EDRA #58 07.20.21 This is HOA, not CDD. 09.21.21 Added back to list for follow-up: Replace patch of sod by maintenance shed. 10.19.21 Mr. Gatz to order with next sod order. 12.06.22 Mr. Gatz: Order extra sod to recently approved proposal. | ONGOING | |
| 9 | 09.21.21 | Mr. Heath: Inspect & monitor 18445 Fairway Green Dr for EDRA #35 for erosion around a cypress tree that should be inspected and monitored. | ONGOING | |
| 10 | 09.21.21 | Mr. Heath: Inspect filled 11701 & 11705 Scenic Hills Blvd area once water level drops. | ONGOING | |

**HERITAGE PINES CDD
TO DO ACTION ITEMS LIST
(Oldest to Newest)**

| # | DATE ADDED TO LIST | DESCRIPTION | STATUS | DATE MOVED TO COMPLETED |
|----|--------------------------|--|---------|-------------------------------|
| 11 | 06.21.22 | Mr. Gatz: Inspect landscaping & erosion to determine best course of action at the “snake pit” lake and the two islands. 07.19.22 Per Ms. Lonergan: Identified items will be compiled on a monthly list. Asked if plants in the area would be removed or sod installed, Mr. Walsh stated that would be determined when the area is inspected. Ms. Vaughan noted that complaints were received residents who felt that the grass should be cut. | ONGOING | |
| 12 | 06.21.22 | Ms. Lonergan & Mr. Walsh: Participate in annual pipe inspection with Mr. Gatz and Mr. Heath during the dry season. | ONGOING | |
| 13 | 10.17.23 | Mr. Gatz: New mowing equipment purchased; delivery anticipated in April 2024. | ONGOING | |
| 14 | 10.17.23 | Mr. Adams: Going forward, Board Members will be copied on all issues addressed; Board Members are reminded not to copy other Board Members if they need to respond. | ONGOING | |
| 15 | 12.05.23 | Mr. Heath: get an estimate to address gap on top of the structure overflow grate near Pond 15A, near Paleo Park that presents a safety issue. | ONGOING | |
| 16 | 12.05.23 | Mr. Gatz: sign by the village entrance to be repaired. Sign at Paleo Park entrance re: artifacts and the bench to be painted. Staff member walkthrough to address fallen branches, etc., weekly. | ONGOING | |
| 17 | 12.05.23 | Mr. Adams: invest CDD funds utilizing the Bank United ICS Money Market investment option. | ONGOING | |
| 18 | 12.05.23 | Mr. Gatz: Assign an individual to pick up debris at EDRA #10 behind Woodfield Village, every other day. | ONGOING | |
| 19 | | | | |
| 20 | | | | |
| | | | | |

**HERITAGE PINES CDD
TO DO ACTION ITEMS LIST
(Oldest to Newest)**

| # | DATE ADDED TO LIST | DESCRIPTION | STATUS | DATE MOVED TO COMPLETED |
|----|--------------------|--|-----------|-------------------------|
| 1 | 02.15.22 | Mr. Adams to pay outstanding DTE invoices at old rate. 04.19.22 Mr. Adams waiting on Jan & Feb correct invoices from DTE to process payment. Mr. Adams to give Mr. Hurley and all Supervisors copy of executed Addendum to DTE contract. | COMPLETED | 12.06.22 |
| 2 | 07.19.22 | Mr. Gatz to meet with Mr. Hurley, Mr. Walsh and Ms. Lonergan regarding inspecting areas to be refurbished. | COMPLETED | 12.06.22 |
| 3 | 10.07.22 | Mr. Adams: Email September bank statements to the Board tomorrow. | COMPLETED | 12.06.22 |
| 4 | 10.07.22 | RE: Slope Hazards at the Two Islands - Mr. Gatz: Obtain pricing for mulch. Staff will trim back vegetation, control weeds and make these areas more presentable. Once the proposals are obtained, they will be provided to Mr. Adams 12.06.22 Approved proposal, mulch project to commence in the summer. | COMPLETED | 02.21.23 |
| 5 | 12.06.22 | Lupton's Construction Services, LLC \$8,552.08 estimate to be approved once project to repair the 36" storm drainage pipe commences in the Spring. | COMPLETED | 04.18.23 |
| 6 | 02.21.23 | Mr. Adams: Have another attorney from Straley Robin Vericker review Landscape Maintenance Agreement with HPCA and report findings at the next meeting. | COMPLETED | 04.18.23 |
| 7 | 12.06.22 | Mr. Adams: Ask SOLitude how they access EWRA 33 and email information to the Board. | COMPLETED | 06.20.23 |
| 8 | 04.18.23 | District Counsel: Update Landscape Maintenance Agreement to include changes discussed. Email updated redline version to Mr. Hurley ASAP. Coordinate with HPCA Counsel to revise/update/finalize. | COMPLETED | 06.20.23 |
| 9 | 04.18.23 | Mr. Adams: Adjust proposed FY2024 budget line items and amounts, as necessary to move mulch to another category & keep assessments unchanged year-over-year. | COMPLETED | 06.20.23 |
| 10 | 06.20.23 | Per Ms. Lonergan: Staff to replace the grate at Hole #15. 09.19.23 Per Mr. Adams: the grate has been delivered and it has not yet been installed. | COMPLETED | 10.17.23 |
| 11 | 09.19.23 | Mr. Heath: Lupton's Construction Services, LLC, Proposal #2023-6 for curb inlet repair, in the amount of \$800, was approved. | COMPLETED | 10.17.23 |
| 12 | 09.19.23 | Mr. Gatz: Send the estimates and information regarding possible mowing equipment purchase to Mr. Adams. | COMPLETED | 10.17.23 |

**HERITAGE PINES CDD
TO DO ACTION ITEMS LIST
(Oldest to Newest)**

| # | DATE ADDED TO LIST | DESCRIPTION | STATUS | DATE MOVED TO COMPLETED |
|----|--------------------------|---|-----------|-------------------------------|
| 13 | 04.18.23 | District Engineer: Review NWRA 38 area. Determine if dry and if anything can be removed. | COMPLETED | 12.05.23 |
| 14 | 09.19.23 | Mr. Heath: Inspect rear wall near tennis courts #1 & #2, where drain is causing erosion behind the wall. | COMPLETED | 12.05.23 |
| 15 | 09.19.23 | Mr. Heath: Inspect two tall pine trees in WRA #33 as they are leaning near homes. | COMPLETED | 12.05.23 |
| 16 | 09.19.23 | Mr. Gatz: Ask A to Z to remove a fallen tree between #16 and #17. | COMPLETED | 12.05.23 |
| 17 | 09.19.23 | Mr. Gatz: A to Z proposal to reduce foliage back 10' and remove Brazilian pepper trees for approximately \$5,000. Proposal submitted, not yet approved. | COMPLETED | 12.05.23 |
| 18 | 10.17.23 | Mr. Heath: inspect dead vegetation in drier portions NWRA 38 to see if any additional vegetation can be removed. Consult local biologist to ensure compliance with permit if necessary. | COMPLETED | 12.05.23 |
| 19 | 10.17.23 | Mr. Heath: Inspect rusting grate frame at Pond 15A, provide photos and recommendation. | COMPLETED | 12.05.23 |
| | | | | |

**HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

**STAFF
REPORTS**

HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE

LOCATION

*Heritage Pines Country Club Meeting Room
11524 Scenic Hill Boulevard, Hudson, Florida 34667*

| DATE | POTENTIAL DISCUSSION/FOCUS | TIME |
|---------------------------|---|----------------|
| October 17, 2023 | Regular Meeting | 2:00 PM |
| December 5, 2023 | Regular Meeting | 2:00 PM |
| February 20, 2024 | Regular Meeting | 2:00 PM |
| April 16, 2024 | Regular Meeting | 2:00 PM |
| June 18, 2024 | Regular Meeting | 2:00 PM |
| July 16, 2024 | Public Hearing & Regular Meeting | 2:00 PM |
| September 17, 2024 | Regular Meeting | 2:00 PM |