

**MINUTES OF MEETING
HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Heritage Pines Community Development District held a Regular Meeting in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667 on July 14, 2020 at 2:00 p.m., and at <https://us02web.zoom.us/j/83170888370> and 1-929-205-6099, Meeting ID 831 7088 8370.

Present at the meeting were:

Kathleen Lonergan	Chair
Neil Goulette	Vice Chair
Michael Walsh	Assistant Secretary
Arthur Rhodes	Assistant Secretary
Carol Vaughan	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Kurt Heath	District Engineer
Tim Gatz	Down to Earth Landscaping (DTE)
Art Lucier	Resident
Deb Tribbey	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 2:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items [3 minutes per person]

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2020-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2020/2021 and Providing for an Effective Date

Ms. Lonergan presented Resolution 2020-07.

The following changes would be made to the Fiscal Year 20020/2021 Meeting Schedule:

DATE: Change "October 13, 2020" to "October 20, 2020"

DATE: Change "February 9, 2021" to "February 16, 2021"

DATE: Change "April 13, 2021" to "April 20, 2021"

DATE: Change "June 8, 2021" to "June 29, 2021"

DATE: Change "July 13, 2021" to "July 20, 2021"

DATE: Change "September 14, 2021" to "September 21, 2021"

On MOTION by Mr. Rhodes and seconded by Ms. Vaughan, with all in favor, Resolution 2020-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2020/2021, as amended, and Providing for an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Continued Discussion: Irrigating West Side of EDRA 18

Mr. Goulette stated that Mr. Gatz was considering installing sod on the west side of EDRA 18. Discussion ensued regarding EDRA #18 and #21 and the need for irrigation. Mr. Gatz stated he would investigate the source of irrigation for EDRA #21. This item would be discussed further at a future meeting.

FIFTH ORDER OF BUSINESS

Consideration of SOLitude Lake Maintenance Proposals to Cut Back Overgrowth of Beneficial Aquatic Plants at EDRA #43A Behind Hole #12

Mr. Adams stated SOLitude Lake Management (SOLitude) was willing to reduce Canna at EDRA #43A at no charge. Discussion ensued regarding residents' attempts to coordinate Canna reduction amongst themselves. Trimming was scheduled for July 20, 2020.

Mr. Adams presented two SOLitude proposals to cut back overgrowth of vegetation in certain locations of the NWRA #38 perimeter. Discussion ensued regarding the proposals and the areas to be treated.

On MOTION by Mr. Walsh and seconded by Mr. Goulette, with all in favor, the SOLitude Maintenance Proposals to Cut Back Overgrowth of Beneficial Aquatic Plants at NWRA #38, in the amounts of \$7,250 and \$9,500, were approved.

SIXTH ORDER OF BUSINESS**Update: Drop Manhole Repair Project**

Mr. Heath stated Mr. Nathan Yeomans would be the Superintendent for the project. Mr. Goulette stated he would coordinate on-site parking and a staging area near the maintenance barn and ensure the gate is notified. The three-day project was scheduled to begin on July 20, 2020.

SEVENTH ORDER OF BUSINESS**Acceptance of Unaudited Financial Statements as of May 31, 2020**

Mr. Adams presented the Unaudited Financial Statements as of May 31, 2020. In response to Mr. Goulette's question, Mr. Adams stated invoices would be reflected in the General Fund in the month the invoices were received and paid. The Down to Earth (DTE) invoices were caught up in June and would be reflected in the June financials. Mr. Goulette noted that the March "Dry Retention" figure needed to be moved to "Retention pond mowing/weed control." Discussion ensued regarding the over budget "Irrigation water" line item due to watering the greens, the District's share of the reclaimed water bill and increasing the irrigation line item budget amount.

EIGHTH ORDER OF BUSINESS**Approval of June 9, 2020 Virtual Public Meeting Minutes**

Ms. Lonergan presented the June 9, 2020 Virtual Public Meeting Minutes.

Mr. Rhodes referred to Lines 122 and 123 and stated he did not receive a copy of Management's written internal controls procedures. Mr. Rhodes asked when SOLitude monthly reports would be received. Mr. Adams stated those are typically received the first week of the following month.

Lines 76 through 78: Change "the resident's offer to use their irrigation system to water the area, which was expected to resolve the current issue." to "for DTE to maintain same on a

regular basis if washout occurs. Tim Gatz will handle the matter for DTE. There will be no involvement with the resident whose rain pipes flow into Paleo Park.”

Line 168: Change “EDRA” to “EWRA”

Line 196: Change “bit” to “but”

Line 197: Change “Mr. Goulette” to “Mr. Hurley”

Line 197: Change “regarding the” to “regarding his”

• **To Do List of Action Items**

Items 2, 3, 8, 9, 10, 13 and 16 were completed.

Item 8: Insert a period after “Paleo Park” and delete the remainder of the item.

Item 5: Mr. Goulette stated the light pole at the end of Scenic Hills Boulevard was the responsibility of the HOA.

Item 7: Mr. Gatz discussed how a bush hog could be utilized in EDRA #23A and #52 and NWRA #38. Discussion ensued regarding other areas to be treated, where to begin, the \$300 hourly rate and a not-to-exceed amount of \$2,400.

On MOTION by Mr. Walsh and seconded by Ms. Vaughan, with all in favor, the bush hogging EDRA and/or NWRA areas, at a cost of \$300 per hour, in a not-to-exceed amount of \$2,400, was approved.

Item 14: This item was removed.

Item 15: The proposal was received. The work was not yet completed.

On MOTION by Ms. Vaughan and seconded by Mr. Walsh, with all in favor, the June 9, 2020 Virtual Public Meeting Minutes, as amended, were approved.

NINTH ORDER OF BUSINESS

Assignment of Duties/Board Member Reports

A. Golf Course Surrounding Areas: *Supervisor Goulette (West), Supervisor Walsh (East)*

Mr. Goulette reported the following:

- Mulching at the ponds was completed.
- Hole #2: The sidewalk was repaired.

➤ EDRA #7 on Hole #8: Seeding right off the tee box and on both ends, along the bank, needed to be addressed.

➤ EDRA #3A on Hole #7: A washout occurred on the east side.

Mr. Walsh reported the following:

➤ Some dead plants need to be removed before new plantings could be installed.

Discussion ensued regarding #33.

Ms. Lonergan shared a compliment to DTE from a resident who stated that EDRA #40 has never looked so nice.

Mr. Hurley forwarded the email to the District for follow up. Mr. Goulette discussed a resident email complaint about mosquitoes, no water flow, alligators, insects, overflow and a smell of debris at EDRA #51A. An inspection showed a 3’ sandbar was due to low water levels. The pond had no debris and no odor was observed. Photos were taken. Supervisors Vaughan and Lonergan stated mosquito spraying was just done this week. The resident requested a fountain in the pond.

B. Finance Matters and Negotiations: *Supervisor Rhodes*

C. Mosquito Control, Front Property and Paleo Park: *Supervisor Vaughan*

Ms. Vaughan reported the following:

➤ No mosquitoes were observed in Paleo Park on Thursday. Weeds were observed in the pathway and along the fence. The north, east and west sides should be mulched.

➤ There were weeds around the front sign.

Resident Deb Tribbey stated that lawnmowers are running over the retaining wall bricks around the sign, causing the rocks to be displaced. She requested that landscapers replace the bricks when displaced, edge the area and edge and spray treat along the fence line and the pathway. She felt that significant mulching would be needed and the entrance needed more attention. Ms. Vaughan voiced her opinion that the tree on the north side by the fence needed trimming. Mr. Gatz indicated that he would address these issues.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Straley Robin Vericker, P.A.*

There being no report, the next item followed.

B. District Engineer: *Stroud Engineering Consultants*

Mr. Heath stated he would coordinate equipment delivery with the contractor and Mr. Goulette. Updated maps were being printed and would be delivered soon.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: September 8, 2020 at 2:00 P.M.**
 - **QUORUM CHECK**

All Supervisors confirmed their attendance at the September 8, 2020 meeting.

ELEVENTH ORDER OF BUSINESS

Audience Comments: Non-Agenda Items [3 minutes per person]

Resident Art Lucier stated he submitted two requests for holes to be filled at the #7 bunker. The two holes were filled but there was another hole. Discussion ensued regarding the locations and a remedy. An estimate would be requested for sod on 2A.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisor's Requests, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Rhodes and seconded by Ms. Vaughan, with all in favor, the meeting adjourned at 3:15 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair