

**MINUTES OF MEETING
HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Heritage Pines Community Development District held a Regular Meeting on April 9, 2019 at 2:00 p.m., in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667.

Present at the meeting were:

J. Bart Cutshall	Chair
Kathleen Lonergan	Vice Chair
Neil Goulette	Assistant Secretary
Michael Walsh	Assistant Secretary
Jack Nelson (via telephone)	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Tim Gatz	Golf Superintendent
Chris Ansley	Assistant Golf Course Superintendent

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 2:00 p.m. Supervisors Cutshall, Lonergan, Goulette and Walsh were present, in person. Supervisor Nelson was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items [3 minutes per person]

Mr. Nelson stated that Ms. Janice Benedetti, a resident, reported that the drains on her street were filled with debris and asked if the CDD was responsible. A Board Member stated that Heritage Pines is responsible for the streets and gutters. The dog waste bags clogging the retention areas and inlets are usually disposed of when the area is mowed.

THIRD ORDER OF BUSINESS

Discussion: Invasive Removal at Driving Range

Mr. Cutshall stated that Mr. Gatz and he discussed the invasive removal at the driving range and along Hole #6; particularly, the contract and the scope of work. Mr. Gatz stated that he conferred with the contractor and has clarification on the process; the area is overgrown and it would be tidied. A to Z was working at the driving range and Hole #6 and had yet to commence invasive removal in Paleo Park. Discussion ensued regarding obtaining A to Z's schedule, slicing the stumps so that they could apply a solution to kill the roots, the completion date and following up with the subcontractor.

FOURTH ORDER OF BUSINESS

Consideration of Down To Earth Landscape & Irrigation Proposal for Aesthetic Improvements to EDRA #40

Mr. Cutshall presented the Down To Earth Landscape & Irrigation (DTE) proposal in the amount of \$2,032.48. Discussion ensued regarding the proposal, the sand bottoms, spraying the weeds, Hole #6 and tilling.

FIFTH ORDER OF BUSINESS

Consideration of Storm Drain Cover Repairs

Mr. Cutshall provided the following update:

- He received an email last week from Mr. Gary Wind.
- Two storm drain covers were repaired and another was broken on Tarrington Place, which was subsequently repaired at a cost of \$200 and requires Board approval.

In response to Mr. Cutshall's inquiry, Mr. Adams stated that a motion is not necessary for the \$200 expenditure.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements

A. As of January 31, 2019 (to be provided under separate cover)

Mr. Adams presented the Unaudited Financial Statements as of January 31, 2019.

B. As of February 28, 2019

Mr. Adams presented the Unaudited Financial Statements as of February 28, 2019. Discussion ensued regarding the Check Detail, cost codes and General Ledger. Mr. Cutshall stated that DTE was not providing in and out hours, making tracking difficult. The financials were accepted.

SEVENTH ORDER OF BUSINESS**Approval of February 12, 2019 Regular Meeting Minutes**

Mr. Cutshall presented the February 12, 2019 Regular Meeting Minutes. Ms. Lonergan asked if draft minutes could be submitted to the Board for review prior to the meetings. Mr. Adams stated he could forward copies of the audio files. He explained the transcription schedule and noted that the minutes are reviewed before they are included in the agenda book.

On MOTION by Mr. Walsh and seconded by Mr. Goulette, with all in favor, the February 12, 2019 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS**Assignment of Duties/Board Member Reports****A. Golf Course Surrounding Areas: *Supervisor Goulette (West), Supervisor Walsh (East)***

Mr. Goulette stated the main areas of concern were the ponds with the sand base in them. He referenced an email to Mr. Gatz regarding the detail on the sumps for the pipe drain and called attention to Pond #36, in Village 13. The idea of the sump was to make sure that the sump was lower than the inlet going through the retention area. Discussion ensued regarding the sumps, inlet, retention areas and fence near Hole #9.

Mr. Walsh noted a deep gouge for erosion in a bed on the right side of the Fairway, near the fence and EDRA #15, which requires attention; the work near Hole #5 was still pending. Mr. Ansley stated that the material arrived and would be installed. Mr. Walsh commended staff for

the improved appearance of the flower beds. Discussion ensued regarding the number of beds, firebush, adding sod and tree removal.

B. Finance Matters and Negotiations:

There were no finance matters or negotiations to discuss.

C. Lighting, Mosquito Control, Front Property: *Supervisors Cutshall and Nelson*

- Lighting: All the lights were up and operational.
- Mosquito Control: Pasco County continues monitoring this item.
- Front Property: Mr. Cutshall met with the Florida Forest Service (FFS) and noticed that, since the 125 trees were removed and with regular mowing along the fence line, the appearance of the front property was much better and residents commented that the area looks nicer. In response to a Board Member’s question regarding snakes in a pond, Mr. Cutshall stated that the pond would be tilled and irrigated.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Bush Ross, P.A.*

There being no report, the next item followed.

B. District Engineer: *Stroud Engineering Consultants*

Mr. Cutshall stated Mr. Ross was not present but sent an email advising that he would submit a report of his activities soon. Copies of the email were distributed to the Board.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

Mr. Adams reported the following:

- The remaining five grates were delivered today.
 - **NEXT MEETING DATE: June 11, 2019 at 2:00 P.M.**
- The next meeting will be held on June 11, 2019 at 2:00 p.m.

D. Down To Earth Landscape & Irrigation

There was no update.

TENTH ORDER OF BUSINESS

Audience Comments: Non-Agenda Items [3 minutes per person]

There being no audience comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

Mr. Cutshall stated that Earth Day would be celebrated this Friday. There would be a show in the Gazebo from 10:00 a.m., to 3:00 p.m., and, from 1:00 to 1:30 p.m., he would deliver an informational talk regarding the benefits of the CDD and focus on reclaimed water and the LED streetlighting, among other topics.

TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Ms. Lonergan and seconded by Mr. Walsh, with all in favor, the meeting adjourned at 2:47 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGES]


Secretary/Assistant Secretary


Chair/Vice Chair