

**MINUTES OF MEETING
HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Heritage Pines Community Development District's Board of Supervisors was held on Tuesday, February 13, 2018 at 2:00 p.m., in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667.

Present at the meeting were:

Raymond Russell	Chair
Jack Nelson	Vice Chair
J. Bart Cutshall	Assistant Secretary
Neil Goulette	Assistant Secretary
Michael Walsh	Assistant Secretary

Also present were:

Chuck Adams (<i>via telephone</i>)	District Manager
John Burns	Golf Center Superintendent
Chris Ansley	Assistant GC Superintendent

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 2:04 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Update: Lighting Project

Mr. Cutshall stated the lighting contracts, with Withlacoochee River Electric Cooperative, Inc. (WREC), were executed and an update regarding installation, from WREC, was pending. Mr. Adams stated WREC required certain paperwork before creating an account; the account was set up and a check was cut.

FOURTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2017

Mr. Russell presented the Unaudited Financial Statements as of December 31, 2017. Mr. Goulette noted that some figures for November were incorrect and October was not distributed. Mr. Burns stated November's numbers would be corrected and there were plans to change the format. Discussion ensued regarding general ledgers that were sent to Mr. Goulette, instead of copies of the monthly invoices. Mr. Adams stated that, once caught up, copies of invoices for the prior month could probably be sent to Mr. Goulette within the first 10 days of the month. Mr. Adams asked if Mr. Goulette was looking for something particular, as his other 30 clients have not made this request; typically, Management reviews invoices and not Board Members. Mr. Adams and Mr. Goulette would discuss this separately.

On MOTION by Mr. Russell and seconded by Mr. Cutshall, with all in favor, the Unaudited Financial Statements as of December 31, 2017, were approved.

FIFTH ORDER OF BUSINESS

Approval of December 5, 2017 Regular Meeting Minutes

Mr. Adams presented the December 5, 2017 Regular Meeting Minutes and asked for any additions, deletions or corrections. The following changes were made:

Lines 39, 43 and 48: Insert "Windlestraw West" in blank space

Line 45: Change "coppola" to "cobra"

Mr. Russell asked for a status update regarding use of pre-emergents. Mr. Burns stated that it could be used as long as it was not used near any water bodies. Discussion ensued regarding not being able to use it near lake banks or dry ponds, the effect during heavy rains, checking weather forecasts before applying the product and the speed in which it dissipates into the ground. In response to the question regarding the possibility of water reaching the treated soil and the banks that are part of the ponds, Mr. Burns stated the banks were considered buffers to any overflow and the product would have dissipated into the soil before it reaches any water body. He was also concerned about the materials being used improperly. Discussion ensued regarding the user instructions stating that it is not to be used near any water bodies, whether the

instructions came from Southwest Florida Water Management District (SWFWMD) or the Manufacturer. Mr. Burns would confirm the user instructions were on file.

On MOTION by Mr. Russell and seconded by Mr. Cutshall, with all in favor, the December 5, 2017 Regular Meeting Minutes, as amended, were approved.

SIXTH ORDER OF BUSINESS

Assignment of Duties: Board Member Reports

- **Lighting, Mosquito Control, Front Property: Supervisors Bart Cutshall and Jack Nelson**

*****This item, previously Item 6D, was presented out of order.*****

- Lighting – Mr. Cutshall gave a status update to the installation of lights at the front entrance, where the vandalism took place. He toured the area, which has three double poles, it has plenty of lighting to prevent any destruction. Based on information from the Pasco County Sherriff, the area along County Line Road had several cases of vandalism during that two week period.
- Front Property – Mr. Cutshall stated he was no longer interested in discussing issues with Staff from Florida Forest Service (FFS), because of their lack in notifying ahead of time, their need to cancel the meeting before the other attendees arrived onsite. He toured the area where several dead pine trees and, based on information from a website sponsored by the University of Florida Extension Service, certain insects were causing the trees to die. In response to a question of whether the damaged trees were marked, Mr. Cutshall stated that some were removed and suggested that, since the area is sparse, the District should replace those trees. His research suggested that the infected trees should not be removed because they attract other wildlife, which attacks the insects that are killing the pine trees; if the trees are removed, the insects would relocate to a healthy tree and cause the same damage. From discussions with other vendors, the property was not large enough for machinery to harvest half of the area and then replant the other half with samplings to create a sound barrier.
- Mosquito Control – Traps would be installed during hatching season to aid in controlling the area. Mr. Russell stated he was speaking to Mr. Adams about the possibility of adding

approximately 2,000 tilapias to the lake, when the weather is warmer. Tilapia is known to eat mosquito eggs and help control outbreaks.

A. Golf Course Surrounding Areas: *Supervisor Goulette (West), Supervisor Walsh (East)*

Mr. Goulette asked about the November mowing invoice. Mr. Burns explained the billing. Mr. Goulette stated that Paragraph 3 of the Maintenance Contract specifies the mowing schedule, which does not match the actual frequency. Discussion ensued regarding the mowing schedule, golf course and including invoices in the agenda packages including the months in which the CDD does not meet.

A resident notified Mr. Walsh of a dead Brazilian pepper tree located past the sand trap, near Hole #16. Mr. Burns would have it removed and stated some along the driving range were already removed. This would be an ongoing issue since they grow rapidly.

B. Finance Matters and Negotiations: *Supervisor Russell*

Mr. Russell asked Mr. Burns and Mr. Ansley for further clarification relating to when the mulch would be installed, since there was a brief window to plant certain materials, where installation would occur and the cost. Mr. Burns discussed the locations and Mr. Ansley stated, similar to last year, installation would occur in March, shrubbery would cost around \$500; he is waiting for spring emergents to determine the needs.

C. Reclaimed Water Project: *Supervisor Raymond Russell*

Mr. Russell had nothing to report.

D. Lighting, Mosquito Control, Front Property: *Supervisors Bart Cutshall and Jack Nelson*

This item was presented prior to Item 6A.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Bush Ross, P.A.*

There being no report, the next item followed.

B. District Engineer: *Stroud Engineering Consultants*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

i. NEXT MEETING: April 10, 2018 at 2:00 P.M.

The next meeting will be held on April 10, 2018 at 2:00 p.m., at this location.

In response to the question on the status of the Engineer's review of the sinkhole, Mr. Burns stated that he toured the area and the sinkhole was filled and monitored weekly; so far it looks good.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

Mr. Cutshall was asked to notify Mr. Russell when residents make recommendations to him.

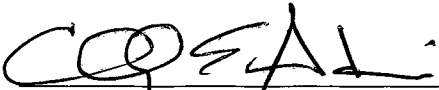
NINTH ORDER OF BUSINESS

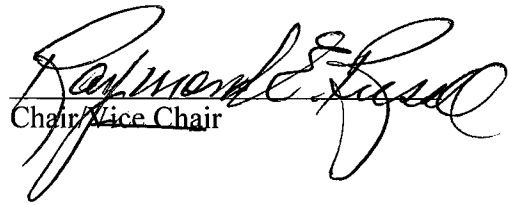
Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Nelson and seconded by Mr. Cutshall,
with all in favor, the meeting adjourned at 2:40 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair