

**MINUTES OF MEETING
HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT**

A Public Hearing and Regular Meeting of the Heritage Pines Community Development District's Board of Supervisors was held on **Tuesday, September 9, 2014 at 2:00 p.m.**, in the **Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667.**

*****DUE TO TECHNICAL DIFFICULTIES, AUDIO WAS NOT AVAILABLE –
MINUTES TRANSCRIBED FROM THE MEETING NOTES*****

Present at the meeting were:

Gilbert Herr	Chair
Raymond Russell	Vice Chair
Herbert Elliott	Assistant Secretary
Robert Zimmerman	Assistant Secretary
Jack Nelson (<i>via telephone</i>)	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Kurt Heath	District Engineer
Sarah Brundage	Resident
Gene Estenson	Resident
George Gamble	Resident
Griff Givens	Resident
Lou Groves	Resident
Peter Harris	Resident
Tom Piper	Resident
Bonnie Walsh	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at approximately 2:02 p.m., and noted, for the record, that Supervisors Russell, Elliott, Zimmerman and Herr were present, in person. Supervisor Nelson was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Public Hearing to Hear Comments and
Objections on Adoption of Fiscal Year
2014/2015 Budget**

A. Affidavit of Publication

Mr. Adams presented the affidavit of publication for today's Public Hearing and Regular Meeting.

B. Consideration of Resolution 2014-4, Relating to the Annual Appropriations of the District and Adopting the Final Budget for the Fiscal Year Beginning October 1, 2014 and Ending September 30, 2015, Pursuant to Florida Law

Mr. Adams presented Resolution 2014-4 for the Board's consideration. He stated that, by June 15, each year, the District is required to approve a proposed budget for transmittal to the local municipality and to set the public hearing.

Mr. Adams noted that the District's proposed budget was "status quo", year over year. He reviewed the "Revenues" and "Expenditures", identifying variances, year over year. Mr. Adams indicated that the increase in assessment levels was due to accelerating the schedule to repair several dry retention area banks that were not budgeted in the current year, recouping some of those costs and increasing fund balance during Fiscal Year 2015. He cautioned that the Board must be very disciplined in spending during the upcoming fiscal year.

*****Mr. Adams opened the Public Hearing.*****

No members of the public spoke.

*****Mr. Adams closed the Public Hearing.*****

On MOTION by Mr. Elliott and seconded by Mr. Russell, with all in favor, Resolution 2014-4, Relating to the Annual Appropriations of the District and Adopting the Final Budget for the Fiscal Year Beginning October 1, 2014 and Ending September 30, 2015, Pursuant to Florida Law, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2014-5, Imposing Special Assessments; Providing for the Collection and Enforcement of Special Assessments, Including But Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Mr. Adams presented Resolution 2014-5 for the Board’s consideration.

Mr. Adams explained that this is the assessment levying resolution, which recognizes the Fiscal Year 2015 budget, which was just adopted, and appropriates, through an assessment levy program, the assessments necessary to offset the appropriations in the adopted budget. He conveyed that the resolution identifies the budget as Exhibit “A”, the lien roll as Exhibit “B” and directs and authorizes Staff to finalize and certify the lien, for transmission to Pasco County, for placement of assessments on the property tax bills.

On MOTION by Mr. Elliott and seconded by Mr. Herr, with all in favor, Resolution 2014-5, Imposing Special Assessments; Providing for the Collection and Enforcement of Special Assessments, Including But Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Update: Reclaimed Water Transition Activities

Mr. Heath provided an update, indicating that the design and permitting were continuing; he expected the bidding process to begin by year-end and a contract to be let after the first of the year.

A resident questioned when the project was expected to be completed. Mr. Heath expected it to be completed in late summer, 2015. In response to a resident’s question, Mr. Adams and Mr. Heath provided clarification regarding the point of connection and areas of responsibility as it related to maintained neighborhood connections.

SIXTH ORDER OF BUSINESS

Approval of June 10, 2014 Regular Meeting Minutes

Mr. Adams presented the June 10, 2014 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Russell and seconded by Mr. Herr, with all in favor, the June 10, 2014 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Adams presented a contract for environmental dry retention area (EDRA) bank repairs on Lakes #25 and #28 and requested a motion to approve, in a not-to-exceed amount of \$15,000.

Discussion ensued regarding conditions, timing and whether this was a priority project or if it could be deferred, in light of the District’s very tight budget.

On MOTION by Mr. Herr and seconded by Mr. Russell, with Mr. Nelson, Mr. Russell and Mr. Herr in favor and Mr. Zimmerman and Mr. Elliot dissenting, the contract for EDRA bank repairs on Lakes #25 and #28, in a not-to-exceed amount of \$15,000, was approved. (Motion passed 3-2)

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

Mr. Heath reported that another neighborhood was encountering a failing well. The information was presented to the county for consideration of an emergency hookup to the reclaimed water system. It was expected that this would be treated in the same manner as the other recent connection and that it would be approved at no cost to the CDD.

C. Manager

i. Approval of Unaudited Financial Statements as of July 31, 2014

Mr. Adams presented the Unaudited Financial Statements as of July 31, 2014.

ii. Consideration of Fiscal Year 2015 Proposed Meeting Schedule

Mr. Adams presented the Fiscal Year 2015 Proposed Meeting Schedule for the Board’s consideration. He noted that meetings are scheduled for the second Tuesday in October, December, February, April, June, July and September.

On MOTION by Mr. Nelson and seconded by Mr. Herr, with all in favor, the Fiscal Year 2015 Proposed Meeting Schedule, as presented, and directing Staff to advertise, accordingly, were approved.

NINTH ORDER OF BUSINESS	Audience Requests	Comments/Supervisors’
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There being no audience comments or supervisors requests, the next item followed.

TENTH ORDER OF BUSINESS	Adjournment
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There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Russell and seconded by Mr. Herr, with all in favor, the meeting adjourned at 3:06 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair